

Bruhath Bangalore Mahanagara Palike
Office of the Executive Engineer
Road Infrastructure - SOUTH DIVISION

Template for Section 4 (1) (a) - indexing and cataloging of all information

Sl. No.	Date on which Opened (Files to be listed Chronologically)	Category A,B,C,D,E,	File No	Subject of file	Location of file	Date on which file can be destroyed/ custodian of file
1	2018-19	A-Preserved indefinitely	EE/S/PR/01/18-19	Improvements and asphaltting to selected Arterial, Sub arterial and other connecting roads in Jayanagar Assembly Constituency. (Package No.2018-19 S1) P-3744 CM Navanagarothana	Wardrobe	Accounts Superdent
2	2018-19	A-Preserved indefinitely	EE/S/PR/02/18-19	Comprehensive development of Arterial and sub-arterial Roads in Chickpet Constituency (Package No.2018-19 S2)	Wardrobe	Accounts Superdent
3	2018-19	A-Preserved indefinitely	EE/S/PR/03/18-19	Improvements and asphaltting to selected Arterial, Sub arterial and other connecting roads in Chickpet Assembly Constituency. (Package No.2018-19 S3)	Wardrobe	Accounts Superdent
4	2018-19	A-Preserved indefinitely	EE/S/PR/04/18-19	Improvements and asphaltting to selected Arterial, Sub arterial and other connecting roads in Chickpet Assembly Constituencies (Package No. 2018-19 S4)	Almirah	Accounts Superdent
5	2018-19	A-Preserved indefinitely	EE/S/PR/05/18-19	Improvements and asphaltting to selected Arterial, Sub arterial and other connecting roads in Padmanabha nagar Assembly Constituency. (Package No.2018-19 S5)	Wardrobe	Accounts Superdent
6	2018-19	A-Preserved indefinitely	EE/S/PR/06/18-19	Improvements and asphaltting to selected Arterial, Sub arterial and other connecting roads in Basavangudi Assembly Constituency. (Package No.2018-19 S7)	Wardrobe	Accounts Superdent
7	2018-19	A-Preserved indefinitely	EE/S/PR/07/18-19	Comprehensive Development of Roads, Drains and Footpath in Arterial and sub-arterial roads of Basavangudi Constituency. (Package No.2018-19 S8).	Wardrobe	Accounts Superdent
8	2018-19	A-Preserved indefinitely	EE/S/PR/08/18-19	Drain and road development works in Vijayanagar Constituency (Package No.2018-19 ADD S9)	Wardrobe	Accounts Superdent

9	2018-19	A-Preserved indefinitely	EE/S/PR/09/18-19	Asphalting and improvements to footpath and drain in 80 ft road (Mutturaj road) from Vidyaapeeta circle to ORR and other Major connecting roads (Package No.2018-19 ADD S11)	Wardrobe	Accounts Superdent
10	2018-19	A-Preserved indefinitely	EE/S/PR/10/18-19	Improvements and asphalting to selected Arterial, Sub arterial and other connecting roads BTM Assembly Constituency. (Package No.2018-19 S16)	Wardrobe	Accounts Superdent
11	2022-23	A-Preserved indefinitely	EE/S/PR/01/22-23	Improvements and Asphalting to Arterial and Sub-arterial and other connecting road in Jayanagara Assembly Constituency vide the G.O. Sl. No. 73, 74,75,76 & 77 (Package No. 2022-23 S1)	Wardrobe	Accounts Superdent
12	2022-23	A-Preserved indefinitely	EE/S/PR/02/22-23	Improvements and Asphalting to Arterial and Sub-arterial and other connecting road in BTM Assembly Constituency vide the G.O. Sl. No 78, 79 & 80 (Package No. 2022-23-S2)	Wardrobe	Accounts Superdent
13	2022-23	A-Preserved indefinitely	EE/S/PR/03/22-23	Improvements and Asphalting to Arterial and Sub-arterial and other connecting road in Vijayanagara Assembly Constituency vide the G.O. Sl. No. 92, 93, 94 & 95 (Package No. 2022-23-S5)	Wardrobe	Accounts Superdent
14	2022-23	A-Preserved indefinitely	EE/S/PR/04/22-23	Redevelopment of roads surrounding K100 valley project in Chickpet constituency including electrification vide the G.O. Sl. No. 97 (Package No. 2022-23-S6)	Wardrobe	Accounts Superdent
15	2022-23	A-Preserved indefinitely	EE/S/PR/05/22-23	Improvements and Asphalting to Arterial and Sub-arterial and other connecting road in Chickpete Assembly Constituency vide the G.O. Sl. No. 96, 98 & 99 (Package No. 2022-23-S7)	Wardrobe	Accounts Superdent
16	2022-23	A-Preserved indefinitely	EE/S/PR/06/22-23	Improvements and Asphalting to Arterial and Sub-arterial and other connecting road in Basavanagudi Assembly Constituency vide the G.O. Sl. No. 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114 & 115 (Package No. 2022-23-S8)	Wardrobe	Accounts Superdent

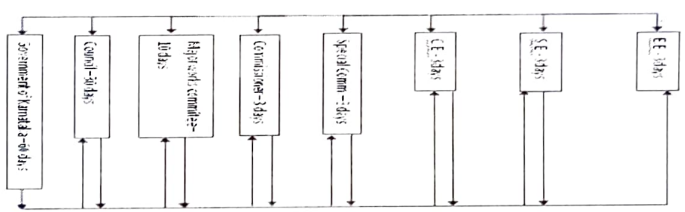
4 (1) (b) (i)- Organisational Structure, aims and functions

Name of the Organisation	Address	Aims	Functions
1 Office of the Executive Engineer, Road Infrastructure -South	Bruhat Bangalore Mahanagara Palike Offices, Zonal Commissioner Office, 1st Floor, 9th Main Road, Jayanagara 2nd Block, Bangalore	To build quality roads	Rehabilitation of Roads, Drains and Footpath of Arterial and Sub-Arterial Roads Pertaining to RI South Division

Section 4 (1) (b) (ii)- Powers and duties of Officers and employees

Sl. No.	Designation of the Official/employee	Duties allotted	Powers
1	Daraneendra Kumar Executive Engineer	Road Infrastructure (South Division)	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 31 to 41
2	Vekatesh Murthy Assistant Executive Engineer	Works pertaining to Vijayanagara, Chickpete, Jayanagara & Basavanagudi	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
3	Ramechandra Assistant Executive Engineer	Works pertaining to Padamanabhanagara, BTM Layout	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
4	Bommegowda Junior Engineer	Works pertaining to Vijayanagara, Chickpete, Basavanagudi, Padmanabhanagara, Jayanagara and BTM Layout	Duties and financial responsibilities as per instruction of Executive Engineer/Assistant Executive Engineer

2	Appointment of Agency to Execute the work / Consultancy services	Preparing tender document, Agreement, work order	Government of Karnataka
---	--	--	-------------------------



		<p style="text-align: right;">Preparing bills and payment of bills</p> <pre> graph TD ASB[Account Superintendent bills] <--> EE[EE-bills] ASB <--> CAO[CAO-bills] ASB <--> SC[Special Comm-bills] SC <--> TYCC[TYCC-bills] TYCC <--> COM[Commissioner-bills] </pre>	<p>Commissioner</p>
<p>3</p>	<p>Payment of bills</p>	<p>Preparing bills and payment of bills</p>	

Section 4 (1) (b) (iv) - Norms set for the discharge of functions

Sl. No.	Function/ Service	Norms/ standards of performance set	Time frame	Reference document prescribing the norms (Citizen's Charter, Service Charter, etc.)
<p>Not applicable - (This format may be treated as Citizen's Charter)</p>				

4 (1) (b) (v) - Rules, regulations, instructions, manuals and records held/used

List of Acts, rules, regulations, instructions,		List of Act, rules, etc.
PWD code 1 and PWD code 2		All applicable rules and acts
PWD Accounts code 1 and PWD Accounts code 2		All applicable rules and acts
Land Acquisition act		All applicable rules and acts
Karnataka civil service rules		All applicable rules and acts
Karnataka financial code		All applicable rules and acts
Karnataka treasury code		All applicable rules and acts
KTPP act		All applicable rules and acts

Section 4 (1) (b) (vi)-Categories of documents held

Sl. No.	Category of the document	Title of the document	Custodian of the documents
1	E-Preserved for one year	Progress report	Executive Engineer / A.E.E
2	E-Preserved for one year	PWD Scheduled rates 10-11	Executive Engineer/A.E.E
3	A-Preserved indefinitely	Agreement register	Assistant Engineer
4	A-Preserved indefinitely	Workorder register	Assistant Engineer
5	A-Preserved indefinitely	B. R. Register	A.O/A.S
6	E-Preserved for one year	Attendance register	S.D.A
7	D- Preserved for five years	Inward register	S.D.A
8	D- Preserved for five years	Outward register	S.D.A

Section 4 (1) (b) (vii)-Arrangement for consultation with, or representation by the members of the public in relation to the formulation of policy or implementation thereof.

Sl. No	Function/Service	Arrangements for consultation with or representation of public in relation with policy	Arrangements for consultation with or representation of public in relation with policy implementation
Not Applicable			

Section 4 (1) (b) (viii)-Boards, councils, committees and other bodies constituted as part of the public authority

Name of board, council, committee, etc	Composition	Powers and functions	Whether its meeting are open to the public/ whether minutes of meeting accessible for public
Not Applicable			

Section 4 (1) (b) (ix) & Section 4 (b)(x) - Directory of officers/employees and their monthly remuneration

Sl. No	Name of the officers/employees	Designation	Office address / Contact number/e-mail ID	Monthly remuneration etc.
1	Daranendra Kumar	Executive Engineer	Zonal Commissioner Office, 1st Floor, 9th Main Road, Jayanagara 2nd Block Bangalore 11	Rs. 83900/-
2	Vekatesh Murthy	Assistant Executive Engineer		Rs. 52200/-
3	Ramachandra	Assistant Executive Engineer		Rs. 56800/-
4	Bommegowda Junior Engineer	Junior Engineer		Rs. 33450/-

Section 4 (1) (b) (xi)-- Budget allocated to each agency including plans, etc

Sl No	Agency / Budget head	Plan / Programme / scheme / project / activity / purpose for which budget is allotted	Proposed expenditure as on last year	Expected outcomes	Report of disbursements made or where such details are available (website, report, notice board)
1	Road related works 22-23	Improvements to footpath and Asphaltting of Roads	-	Rs. 105.00 Crores	-

Section 4 (1) (b) (xii)-- Manner of execution of subsidy programmes

a) information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer component to

Sl No	Name of the programme/activity	Nature / scale of subsidy	Eligibility criteria for grant subsidy	Designation of officer for grant of subsidy
			Not applicable	

Describe the manner of execution of subsidy programme

Name of the Programme/activity	Application procedure	Sanction procedure	Disbursement Procedure
Not applicable			

Section 4 (1) (b) (xiii)-- Particulars of recipients of concessions, permits or authorisations granted by the public authority

SI No	Name and the address of recipient institutions	Nature/quantum of benefit granted	Date of grant	Name and designation of granting authority
Not applicable				

Section 4 (1) (b) (xiv)-- Information available in electronic form

SI No	Electronic data	Description (site address/location where)	Contents of title	Designation and address of the custodian of information (held)
1	Web Based Project Management system	www.bbmp.gov.in	Web-Based Project Management System (WPMS) is a professional tool to manage projects on line from conception to completion.	Concerned Officers handling the works

Section 4 (1) (b) (xv)- Particulars of facilities available to citizen for obtaining information

SI No	Facility	Description (location of facility/name,etc)	Details of information available
1	RTI Cell	RTI Cell, BBMP head office, N.R.Square, Bangalore 560002	Application received in the RTI cell are answered based on informations gathered from respective Division

Section 4 (1) (b) (xvi)- Names, Designation and other particulars of public information officers

a) Public Information officer (PIO)

Sl No	Name of the office/ administrative unit	Name and Designation of PIO	Office tel.No Residence tel.No	E-mail
1	Executive Engineer, Road Infrastructure- South, B.B.M.P	Daranendra Kumar , Executive Engineer	8105327337	-

b) Asst. Public Information officer

Sl No	Name of the office/ administrative unit	Name and Designation of APIO	Office tel.No Residence tel.No	E-mail
1	Assistant Executive Engineer - 1, Road Infrastructure- South	Venkatesh Murthy	9845277886	-
2	Assistant Executive Engineer - 2, Road Infrastructure- South,	Ramachandra	9449410390	-

c) Appellate authority

Sl No	Name of the office/ administrative unit	Name and Designation PIO	Office tel.No Residence tel.No	E-mail
1	Chief Engineer, Superintending Engineer, Road Infrastructure, B.B.M.P, N.R.Square, Bangalore - 02	Venkatesh Superintending Engineer	Superintending Engineer:-8892731589	-

Section 4 (1) (b) (xvii)- Any other useful information frequently asked by the public

1	
---	--

S.m. S.
Executive Engineer
 Road Infrastructure-South