

M.R. PALYA MATERNITY HOME
RTA 2005 SECTION 4 (1)(a)

41(a) Maintenance of all Records of this hospital duly catalogued and Indexed in a manner and form as per RIT Act.

Category – ‘A’ (50 Years)

Sl. No.	Particulars	Code	Total
1	Parturition Register	PAR	25
2	Incentive Payment Reg.	IPR	1 (JSY)
3	Incentive Cash Book	CAB	0
4	Birth and Death Register	BDR	0
5	Indent Book	IDB	8
6	Deputation files	DPF	3
7	Transfer File	TRF	4
8	Circular	ADR	0
9	Service Register	SRR	14
10	Acquaintance Role & Log and Other Allowances	AQR	60
			92

Category – ‘B’ (30 Years)

Sl. No.	Particulars	Code	Total
1	Repair and Maintenances of Vehicle Register <ul style="list-style-type: none"> • Petrol Bill Book • Diesel Bill Book • Repair Bill Book • Reading and Record Book • KGD Insurance Book 	RMV	1
2	F.A. Advance Reg.	FAR	1
3	Legal Files	LGF	0
4	Audit Report – Follow up Reg.	AUR	1
5	User Fee Registration <ul style="list-style-type: none"> • Challen Reg. • Cash Book • Bank Pass Book • Receipt Book Counter files 	CHL CBU BPB RCB	3 1 3 7 345
6	Stock Book	STB	32
			393

Category – ‘C’ (10 Years)

Sl. No.	Particulars	Code	Total
1	0	0	0

Category – ‘D’ (5 Years) (April 2004 – March 2009)

Sl. No.	Particulars	Code	Total
1	P.R. Reg.	PRR	0
2	Tappal Book	TPB	3
3	Attendance Reg.	ATT	5
4	Medical Reimbursement files	MRF	0
5	D.C. Bill book	DCB	4
6	Log Book	LOG	0
7	LPC Reg.	LPC	1
8	OPD Register	OPD	2
9	Admission Reg.	ADR	10
10	Antenatal Reg.	ANC	6
11	Major OT Reg.	MAT	4 (OT Reg. cum LTO Reg.)
12	Minor OT Reg.	MIN	0
13	Immunization Reg.	IMM	0
14	Infant Death Register (IUD)	IFD	1
15	E.C. Register	ECR	0
16	Sterilization Register	STR	4
			40

Category – ‘E’ (1 Years) (April 2008 – March 2009)

Sl. No.	Particulars	Code	Total
1	RTI Reg.	RTI	2
2	Casual Leave Reg.	CLR	1
3	Dog Bit Reg.	DOG	2
4	Maternity Case Sheet	MCS	2
	a. Delivery and Major Case sheets b. Sterilization Case Sheets	SCS	2
5	M.T.P Register	MTP	1
6	IUCD Reg.	CUT	2 (1)
7	Lab Reg.	LAB	1
8	Referral Book	RFF	1
9	Complaint File	CPF	0
10	Condemned Reg. File	CON	1
11	Scanning Reg.	SCN	0
11	Dr. Call Book	DOC	1
12	Method wise Reg.	MWR	
	a. T.O. Register		0
	b. LTO Reg.		0
	c. IUCK		2
	d. OP		0
	e. CC		0
			19