



Bhruth Bangalore Mahanagar Palike
R.T.I Act. 2005 Section 4(1) (A) indexing and Cataloguing

Health Officer(MCH&FW)(East), 2nd Floor Dasappa Hospital Compound, S.J.P.Road, Bangalore-02

Sl.No	Date on Which Opened (Files to be Listed Chronologically)	Category A,B,C,D, E etc, (Files to be listed alphabetically According to category)	File NO	Subject of File	Location of File: Room/cupboard/Shelf numbers	Date on which destroyed custodian of file
'A' PAPERS (PERMANENT)						
1	14-01-2008	A	1 Box	Commissioner Office order	Cupboard-Shelf No-1	Till date
3	23-01-2008	A	1 Box	H.O. Office orders	Cupboard-Shelf No-1	31/12/2010
4	01-01-2011	A	1 Box	H.O. Office orders	Cupboard-Shelf No-1	Till date
5	26-12-2009	A	1 Box	Commissioner Office Circular	Cupboard-Shelf No-1	Till date
6	01-02-2008	A	1 Box	Commissioner Office Deputation order	Cupboard-Shelf No-1	Till date
7	23-01-2008	A	1 Box	Commissioner Office Official Memorandum memo's	Cupboard-Shelf No-1	Till date
8	21/08/2008	A	1 Box	Commissioner Office Notice Copies	Cupboard-Shelf No-1	Till date
9	01/02/2008	A	1 Box	Commissioner Office Proceeding Copies	Cupboard-Shelf No-1	Till date
11	17-06-2009	A	1 Box	H.O. Office Stock Book	Cupboard-Shelf No-2	Till date
12	26-06-2010	A	1 Box	Service Register	Cupboard-Shelf No-2	Till date
'B' PAPERS (30- YEARS)						
NIL						

'C' PAPERS (10- YEARS)						
1	26-06-2010	C	1-Box	Scale Register of establishment	Cupboard-Shelf No-3	Till date
2	01-01-2009	C	1-File	Delegation of Powers	Cupboard-Shelf No-3	Till date
'D' PAPERS (5- YEARS)						
1	01-12-2008	D	1-Book	General PR Register	Cupboard-Shelf No-5	31-03-2010
2	01-04-2010	D	1-Book	General PR Register	Cupboard-Shelf No-5	31-12-2010
3	01-01-2011	D	1-Book	General PR Register	Cupboard-Shelf No-5	Till date
4	07-06-2008	D	1-Book	Tappal Book	Cupboard-Shelf No-5	30-09-2009
5	01-10-2009	D	1-Book	Tappal Book	Cupboard-Shelf No-5	21-04-2011
6	24-04-2011	D	1-Book	Tappal Book	Cupboard-Shelf No-5	Till date
7	15-02-2008	D	1-Book	Indent Book	Cupboard-Shelf No-5	Till date
'E' PAPERS (1-YEAR)						
1	15-11-2008	E	1-Box	R.T.I. Papers	Cupboard-Shelf No-5	Till date
2	01-06-2009	E	1-Book	Attendance Register	Cupboard-Shelf No-5	Till date
3	01-01-2010	E	1-File	Casual Leave Application	Cupboard-Shelf No-5	Till date

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Health Officer (MCH&FW)(East)
Bruhath Bangalore Mahanagara Palike