

Section 4(1) (a) Indexing and Cataloguing of all Information pertaining to Executive Engineer, CV Ramanagara Division, BBMP

Sl No	Date on which opened (Files to be listed chronologically)	Category A.B.C.D,E, etc., (Files to be listed alphabetically according to category)	File No /Page No	Subject of the File	location of the file Room/Cupboard/ Shelf Numbers	Date of Which file can be destroyed custodian File
1	H Nagendrappa (Executive Engineer) -01.07.1981	A	Volumn-2	SR Book	EE(CVR) Almeria No-3	File can not be destroyed Permanent Register
2	D Ramakrishna Rao (Manager)-25.10.1996	A	Volumn-3	SR Book	EE(CVR) Almeria No-3	File can not be destroyed Permanent Register
3	HB Kalleshappa (AE)-18.06.2010	A	Volumn-2	SR Book	EE(CVR) Almeria No-3	File can not be destroyed Permanent Register
4	S Krishna (SDC)-05.01.1996	A	Volumn-2	SR Book	EE(CVR) Almeria No-3	File can not be destroyed Permanent Register
5	Arsoji Rao (Peon)-14.07.1982	A	Volumn-2	SR Book	EE(CVR) Almeria No-3	File can not be destroyed Permanent Register
6	Padanabhan (Peon)-26.01.79	A	Volumn-3	SR Book	EE(CVR) Almeria No-3	File can not be destroyed Permanent Register
7	1996-97- 02.08.1996	A	31 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
8	1997-98- 16.05.1997	A	66 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
9	1998-99- 22.09.1998	A	48 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
10	1999-2000- 13.09.1999	A	40 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
11	2000-01- 29.05.2000	A	15 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
12	2001-02- 14.05.2001	A	47 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
13	2002-03- 02.04.2002	A	49 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
14	2003-04- 16.05.2003	A	78 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
15	2004-05- 09.09.2004	A	45 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
16	2005-06- 18.05.2005	A	36 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
17	2006-07- 20.04.2006	A	19 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
18	2007-08- 02.04.2007	A	45 Books	MB Book	EE(CVR) Almeria No-1	File can not be destroyed Permanent Register
19	2008-09- 02.06.2008	A	84 Books	MB Book	EE(CVR) Almeria No-5	File can not be destroyed Permanent Register
20	2009-10- 16.12.2009	A	20 Books	MB Book	EE(CVR) Almeria No-5	File can not be destroyed Permanent Register
21	2010-11- 24.05.2010	A	31 Books	MB Book	EE(CVR) Almeria No-5	File can not be destroyed Permanent Register
22	2011-12 (12.04.2011) to till date	A	23 Books	MB Book	EE(CVR) Almeria No-5	File can not be destroyed Permanent Register
23	Aug-96 to Sept-03	A	Volumn-1	Acqutance Register	EE(CVR) Almeria No-3	File can not be destroyed Permanent Register
24	Oct-03- to July-07	A	Volumn-2	Acqutance Register	EE(CVR) Almeria No-3	File can not be destroyed Permanent Register
25	Aug-07 to May-09	A	Volumn-3	Acqutance Register	EE(CVR) Almeria No-3	File can not be destroyed Permanent Register
26	June-09 to Till date	A	Volumn-4	Acqutance Register	EE(CVR) Almeria No-3	File can not be destroyed Permanent Register
27	97- to till date W-80	A	1 Book	C Register	EE(CVR) Almeria No-6	File can not be destroyed Permanent Register

28	97- to till date W-81	A	1 Book	C Register	EE(CVR) Almeria No-6	File can not be destroyed Permanent Register
29	97- to till date W-82	A	1 Book	C Register	EE(CVR) Almeria No-6	File can not be destroyed Permanent Register
30	97- to till date W-83	A	1 Book	C Register	EE(CVR) Almeria No-6	File can not be destroyed Permanent Register
31	97- to till date W-84	A	1 Book	C Register	EE(CVR) Almeria No-6	File can not be destroyed Permanent Register
32	97- to till date W-85	A	1 Book	C Register	EE(CVR) Almeria No-6	File can not be destroyed Permanent Register
33	97- to till date W-86	A	1 Book	C Register	EE(CVR) Almeria No-4	File can not be destroyed Permanent Register
34	97- to till date W-87	A	1 Book	C Register	EE(CVR) Almeria No-4	File can not be destroyed Permanent Register
35	97- to till date W-88	A	1 Book	C Register	EE(CVR) Almeria No-4	File can not be destroyed Permanent Register
36	97- to till date W-89	A	1 Book	C Register	EE(CVR) Almeria No-4	File can not be destroyed Permanent Register
37	2009-10 to till date W-73	A	1 Book	C Register	EE(CVR) Almeria No-4	File can not be destroyed Permanent Register
38	2009-10 to till date W-74	A	1 Book	C Register	EE(CVR) Almeria No-4	File can not be destroyed Permanent Register
39	96-97 (1.04.96 to 31.03.97)	A	Vol-1	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
40	97-98 & 98-99 (01.04.97 to 31.03.99)	A	Vol-2	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
41	99-00 (01.04.99 to 31.03.2000)	A	Vol-3	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
42	2000-01 (01.04.2000 to 31.03.2001)	A	Vol-4	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
43	2001-02 (01.04.2001 to 31.03.2002)	A	Vol-5	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
44	2002-03(01.04.2002 to 31.03.2003)	A	Vol-6	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
45	2003-04(01.04.2003 to 31.03.2004)	A	Vol-07	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
46	2004-05(01.04.2004 to 28.02.05)	A	Vol-08	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
47	2004-05(01.03.05 to 31.03.2005)	A	Vol-09	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
48	2005-06(01.04.2005 to 31.03.2006)	A	Vol-10	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
49	2006-07(01.04.2006 to 31.03.2007)	A	Vol-11	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
50	2007-08(01.04.2007 to 31.03.2008)	A	Vol-12	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
51	2008-09 (01.12.08 to 31.06.09)	A	Vol-13	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
52	2009-10 (01.07.09 to 31.03.10)	A	VOI-14	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
53	10-11 (01.04.10-31.03.11)	A	VOI-14	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
54	01.04.11 to till date	A	VOI-14	BR Register	EE(CVR) Almeria No-7	File can not be destroyed Permanent Register
55	13.06.96 to 24.06.2000	B	-	Agreement Register	EE(CVR) Almeria No-8	File can not be destroyed 30 year Register
56	24.06.2000 to 12.08.2005	B	01 to 34	Agreement Register	EE(CVR) Almeria No-8	File can not be destroyed 30 year Register
57	13.08.2005 to 19.06.09	B	01 to 370	Agreement Register	EE(CVR) Almeria No-8	File can not be destroyed 30 year Register
58	13.08.2005 to till date	B	01-345	Agreement Register	EE(CVR) Almeria No-9	File can not be destroyed 30 year Register
59	17.03.99 to 21.11.2002	B	01-198	A/s Register	EE(CVR) Almeria No-8	File can not be destroyed 30 year Register
60	22.08.2003 to 11.11.09	B	01-110	A/s Register	EE(CVR) Almeria No-8	File can not be destroyed 30 year Register
61	24.01.11 to till date	B	01-280	A/s Register	EE(CVR) Almeria No-9	File can not be destroyed 30 year Register

62	10.07.96 to 11.11.09	B	01-198	T/s Register	EE(CVR) Almeria No-8	File can not be destroyed 30 year Register
63	11.11.09 to till date	B	01-170	T/s Register	EE(CVR) Almeria No-9	File can not be destroyed 30 year Register
64	17.06.96 to 05.07.99	B	-	Work Order Register	EE(CVR) Almeria No-8	File can not be destroyed 30 year Register
65	06.07.99 to 21.06.03	B	-	Work Order Register	EE(CVR) Almeria No-8	File can not be destroyed 30 year Register
66	22.06.03 to 19.06.09	B	01-431	Work Order Register	EE(CVR) Almeria No-8	File can not be destroyed 30 year Register
67	20.06.09 to till date	B	01-345	Work Order Register	EE(CVR) Almeria No-9	File can not be destroyed 30 year Register
68	23.04.2007 to till date	B	01 to 86	462 Register	EE(CVR) Almeria No-9	File can not be destroyed 30 year Register
69	1999-2000	B	Vol-01	Audit Slip	EE(CVR) Almeria No-7	File can not be destroyed 30 year Register
70	2000-01	B	Vol-02	Audit Slip	EE(CVR) Almeria No-7	File can not be destroyed 30 year Register
71	2001-02	B	Vol-03	Audit Slip	EE(CVR) Almeria No-7	File can not be destroyed 30 year Register
72	2002-03	B	Vol-04	Audit Slip	EE(CVR) Almeria No-7	File can not be destroyed 30 year Register
73	2003-04	B	Vol-05	Audit Slip	EE(CVR) Almeria No-7	File can not be destroyed 30 year Register
74	2004-05	B	Vol-06	Audit Slip	EE(CVR) Almeria No-7	File can not be destroyed 30 year Register
75	2005-06	B	Vol-07	Audit Slip	EE(CVR) Almeria No-7	File can not be destroyed 30 year Register
76	2006-07 & 2007-08	B	Vol-08	Audit Slip	EE(CVR) Almeria No-7	File can not be destroyed 30 year Register
77	2008-09 & 09-10	B	Vol-09	Audit Slip	EE(CVR) Almeria No-7	File can not be destroyed 30 year Register
78	1997-98 to till date (Ward No: 85 86, 87 & 89)	B	01 to 09	Bill Admit Register	EE(CVR) Almeria No-4	File can not be destroyed 30 year Register
79	1997-98 to till date (Ward No: 87 & 89)	B	Vol-01	Bill Admit Register	EE(CVR) Almeria No-4	File can not be destroyed 30 year Register
80	1997-98 to till date (Ward No: 80 81 82 83 84 & 88)	B	Vol- 8	Bill Admit Register	EE(CVR) Almeria No-5	File can not be destroyed 30 year Register
81	1997-08 to 2008-09 Ward No:80	B	262	Tender Files	EE(CVR) Almeria No-4	File can not be destroyed 30 year Register
82	1997-08 to 2008-09 Ward No:81	B	339	Tender Files	EE(CVR) Almeria No-10	File can not be destroyed 30 year Register
83	1997-08 to 2008-09 Ward No:82	B	326	Tender Files	EE(CVR) Almeria No-11	File can not be destroyed 30 year Register
84	1997-08 to 2008-09 Ward No:83	B	310	Tender Files	EE(CVR) Almeria No-12	File can not be destroyed 30 year Register
85	1997-08 to 2008-09 Ward No:84	B	255	Tender Files	EE(CVR) Almeria No-4	File can not be destroyed 30 year Register
86	1997-08 to 2008-09 Ward No:85	B	320	Tender Files	EE(CVR) Almeria No-10	File can not be destroyed 30 year Register
87	1997-08 to 2008-09 Ward No:86	B	309	Tender Files	EE(CVR) Almeria No-11	File can not be destroyed 30 year Register
88	1997-08 to 2008-09 Ward No:87	B	321	Tender Files	EE(CVR) Almeria No-12	File can not be destroyed 30 year Register
89	1997-08 to 2008-09 Ward No:88	B	270	Tender Files	EE(CVR) Almeria No-12	File can not be destroyed 30 year Register
90	1997-08 to 2008-09 Ward No:89	B	267	Tender Files	EE(CVR) Almeria No-12	File can not be destroyed 30 year Register
91	Sept-96 to March -99	B	Vol-01	FSD Register	EE(CVR) Almeria No-6	File can not be destroyed 30 year Register
92	March -99 to Aug-2000	B	Vol-02	FSD Register	EE(CVR) Almeria No-6	File can not be destroyed 30 year Register
93	Aug-2000 to May -2002	B	Vol-03	FSD Register	EE(CVR) Almeria No-6	File can not be destroyed 30 year Register
94	May -2002 to March -2004	B	Vol-04	FSD Register	EE(CVR) Almeria No-6	File can not be destroyed 30 year Register
95	March -2004 to March 2005	B	Vol-05	FSD Register	EE(CVR) Almeria No-6	File can not be destroyed 30 year Register
96	March 2005 to March -2006	B	Vol-06	FSD Register	EE(CVR) Almeria No-6	File can not be destroyed 30 year Register

97	March -2006 to Aug-07	B	Vol-07	FSD Register	EE(CVR) Almeria No-6	File can not be destroyed 30 year Register
98	Aug-07 to 02.02.09	B	Vol-08	FSD Register	EE(CVR) Almeria No-6	File can not be destroyed 30 year Register
99	Feb-09 to till date	B	Vol-09	FSD Register	EE(CVR) Almeria No-6	File can not be destroyed 30 year Register
100	May -96 to Dec-2002	B	Vol-01	Attence Register	EE(CVR) Almeria No-3	File can not be destroyed 30 year Register
101	Jan-03 to 01.12.08	B	Vol-02	Attence Register	EE(CVR) Almeria No-3	File can not be destroyed 30 year Register
102	01.01.09 to 01.05.09	B	Vol-03	Attence Register	EE(CVR) Almeria No-3	File can not be destroyed 30 year Register
103	01.06.09 to till date	B	Vol -04	Attence Register	EE(CVR) Almeria No-3	File can not be destroyed 30 year Register
104	May -1996 to till date	B	1 Book	Recovery Register	EE(CVR) Almeria No-3	File can not be destroyed 30 year Register
105	Aug - 96 to till date	C	Vol-01	Petty Cash Book	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
106	01.09.-96 to 30.07.99	C	Vol-01	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
107	01.08.99 to 28.03.02	C	Vol-02	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
108	28.03.02 to 31.03.04	C	Vol-03	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
109	31.03.04 to 17.01.05	C	Vol-04	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
110	17.01.05 to 29.08.05	C	Vol-05	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
111	29.08.05 to 19.07.06	C	Vol-06	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
112	19.07.06 to 27.03.07	C	Vol-07	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
113	28.03.07 to 24.11.07	C	Vol-08	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
114	24.11.07 to 31.07.08	C	Vol-09	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
115	31.07.08 to 30.01.10	C	Vol-10	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
116	01.07.08 to 20.04.10	C	Flexy A/c. -01	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
117	01.04.10 to till date	C	Flexy A/c. 02	Cash Book -Works	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
118	2005-06	C	-	Administration Report	EE(CVR) Almeria No-7	File can not be destroyed 10 year Register
119	2006-07	C		Administration Report	EE(CVR) Almeria No-7	File can not be destroyed 10 year Register
120	2007-08	C		Administration Report	EE(CVR) Almeria No-7	File can not be destroyed 10 year Register

121	2008-09	C		Administration Report	EE(CVR) Almeria No-7	File can not be destroyed 10 year Register
122	1996-97 to 2003-05	C		Auit Report	EE(CVR) Almeria No-7	File can not be destroyed 10 year Register
123	2004-05	C		Auit Report	EE(CVR) Almeria No-7	File can not be destroyed 10 year Register
124	2005-06	C		Auit Report	EE(CVR) Almeria No-7	File can not be destroyed 10 year Register
125	2006-07	C		Auit Report	EE(CVR) Almeria No-7	File can not be destroyed 10 year Register
126	2007-08	C		Auit Report	EE(CVR) Almeria No-7	File can not be destroyed 10 year Register
127	2008-09	C		Auit Report	EE(CVR) Almeria No-7	File can not be destroyed 10 year Register
128	2002- to till date	C		Flood Relief Fund Register	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
129	13.09.96 to till date	C		Increment Book	EE(CVR) Almeria No-3	File can not be destroyed 10 year Register
130	1997 to till date	D	Vol-01	Statunary Book	EE(CVR) Almeria No-13	File can not be destroyed 5 year Register
131	2003-04 to 2007-08 and till date	D	Vol-02	Statunary Book	EE(CVR) Almeria No-13	File can not be destroyed 5 year Register
132	31.05.96 to 08.09.98	D	Vol-01	Indent Book	EE(CVR) Almeria No-4	File can not be destroyed 5 year Register
133	09.09.08 to 28.08.2001	D	Vol-02	Indent Book	EE(CVR) Almeria No-4	File can not be destroyed 5 year Register
134	29.08.01 to 19.01.2004	D	Vol-03	Indent Book	EE(CVR) Almeria No-4	File can not be destroyed 5 year Register
135	20.01.04 to till date	D	Vol-04	Indent Book	EE(CVR) Almeria No-4	File can not be destroyed 5 year Register
136	2001- to till date	D	-	GL Register	EE(CVR) Almeria No-3	File can not be destroyed 5 year Register
137	2001- to till date	D	-	PR Register	EE(CVR) Almeria No-3	File can not be destroyed 5 year Register
138	2001- to till date	D	-	MPR Register	EE(CVR) Almeria No-3	File can not be destroyed 5 year Register
139	2001- to till date	D	-	Tappal Book	EE(CVR) Almeria No-3	File can not be destroyed 5 year Register
140	2001- to till date	D	-	Medical Register	EE(CVR) Almeria No-3	File can not be destroyed 5 year Register
141	2005- to Till date	E	Vol-1	RTI Register	EE(CVR) Almeria No-5	File can not be destroyed 1 year Register
142	2001- to till date	E	Vol-1	CL Registere	EE(CVR) Almeria No-3	File can not be destroyed 1 year Register
143	2001- to till date	E	Vol-1	Telephone Register	EE(CVR) Almeria No-3	File can not be destroyed 1 year Register
144	2001- to till date	E	Vol-1	Fuel Book	EE(CVR) Almeria No-3	File can not be destroyed 1 year Register