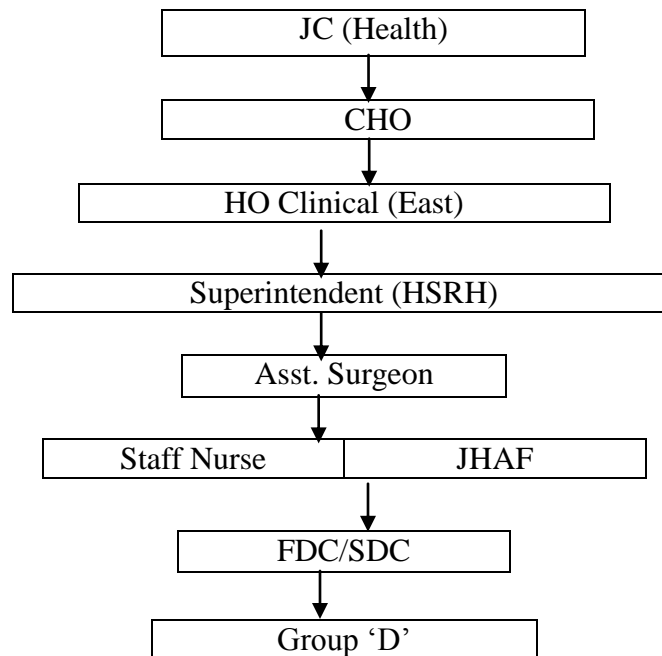


**MUNIREDDYPALYA MATERNITY HOME.**  
**RTI ACT 2005 SECTION 4 (1)(b)**

**SECTION 4 (1)(b)(i)- Organizational Structure, Aims and Functions**

Sl. No.	Name of the Organization	Address	Aims
1	Munireddypalya Maternity Home	Munireddypalya, Maternity Home, Behind Ganesh Temple, J.C. Nagar Main Road, J.C. Nagar, Bangalore - 06	Rendering Maternal and child health care services in order to reduce maternal and child mortality and morbidity

**Organogram**



**Functions:****Services rendered at this hospital****A. Outpatient services**

- RCH Programme:  
Antenatal care.  
Postnatal care.  
FW Programme.
- Immunization (7 preventable diseases).
- HIV / AIDS screening & ICTC Programme.
- Cancer detection & Treatment.
- Family Planning Counselling.
- RNTCP (Tuberculosis screening & DOTS).
- Treatment Of Dog bite cases with ARV tissue culture vaccine through IM
- Treatment of RTI/STD Cases.
- Treatment of ARI & GE Cases.
- Drawing Malarial Smears and Treatment.
- Treatment of General illnesses & H1N1/Chikungunya/ Dengue Fever cases
- Basic lab facilities.

**B. INPATIENT SERVICES AT MRPMH**

- Normal deliveries.
- Baby Friendly Hospital.
- Medical termination of Pregnancy
- Prevention of mother to child transmission of HIV during labour (ICTC)
- Issue of one **free copy of Birth Certificate to all Babies Born in Referral Hospitals & Maternity homes.**
- Free One pound Bread and One Banana Supply to all Inpatients
- Free Madilu Kits – distributed to mothers delivered (With One or Two Children).
- Janani Suraksha Yojane Beneficiaries Are Given the Cheque at the time of discharge(From 1/3/08 onwards).
- Bhagya lakshmi Yojane beneficiaries are Identified and Referred to Social welfare dept.
- Incentive Money as per GOI Order is distributed to family planning beneficiaries.

**SECTION 4 (1)(b)(ii)- Powers and Duties of its Officers and Employees :**

<b>Sl. No.</b>	<b>Designation of the official I/Employee</b>	<b>Duties allotted</b>	<b>Powers</b>
<b>1.</b>	<b>Asst. Surgeon</b>	Punctuality of all the staff to be ensured. Maintenance of cleanliness in and around the hospital and surrounding premises by giving proper instructions to the designated staff. Citizens Charter, Attendants and Patients Charter should be followed. Conducting ANC's deliveries	1. To draw salaries for establishment. 2. To sanction casual leaves to group B,C & D.

		<p>operations and M.T.Ps as per the schedule. Maintenance of all the Registers like Admission, Parturition, O.T. and M.T.P Registers properly and also ensure the Maintenance of Call Book, Referral Book, Minutes Book, Visitors Book, Inspection Book, etc. Ensure up-to-date payment of bills like Water, Electricity, Telephone and Bread Bills and Imprest amount bills regularly otherwise action to be initiated for the clearance of bills. Sanction of Leave, Increments and submission of pension papers, etc. of all the officials. IEC programmes conducted and awareness created among patients, for the promotion of Family Welfare and Maternal Child Health Programmes. Active participation in all the programmes, which are implemented from time to time from higher authorities. Issue of Birth and Death Certificates. Send reports and data of the performances. Conduct weekly meeting cum training of staff. Participate in all national programmes and any other work entrusted from time to time. Incharge of Bio Medical waste management and Incharge of Equipments, Instruments, Linen and Furnitures of MRPMH and Maintenance of Relevant Registers.</p>	
<b>2.</b>	<b>Staff Nurse</b>	<p>Supervise the work done by Ayah/Group D. Autoclave the instruments &amp; linen required for the OT/Labour Ward. Ensure that these are kept ready a day before the conduct of Operation. In case any instruments required for the OT are not functioning, inform the MO at the earliest. Maintain the chart/ Register for fumigation (and Autoclaving). Always keep ready the emergency and pre-medication drugs in the OT and Labour Room. Prepare the patient for surgery / delivery. Conduct Normal delivery. Administer pre-medications to the patient as per the instructions of the MO. Assist the MO during surgery and delivery. Observe the patient post-operatively as long as she is in OT. Assess the general condition of the patient before shifting her to the ward. Maintained daily issue register for Inj. And Tablets.</p>	
<b>3.</b>	<b>S/N</b>	<p>Supervise the work done by Ayah/Group D. Autoclave the instruments &amp; linen required for the OT/Labour Ward. Ensure that these are kept ready a day before the conduct of Operation. In case any instruments required for the OT are not functioning, inform the MO at the earliest. Maintain the chart/ Register for fumigation (and Autoclaving). Always keep ready the emergency and pre-medication drugs in the OT and Labour Room. Prepare the patient for surgery / delivery. Conduct Normal delivery. Administer pre-medications to the patient as per the instructions of the MO. Assist the MO</p>	

		<p>during surgery and delivery. Observe the patient post-operatively as long as she is in OT. Assess the general. Assist MO in the outpatient clinic, in Health checkup camps, ANC clinic, Immunization clinic, MTP and IUCD clinic. Assist in regular OPD. Conduct Normal Deliveries. Active participation in all the National Programmes. Maintaining Diaries. Supervision of the cleaning activity in the Hospital. Autoclaving the instruments/ syringes/needles well in Advance. Making Dressing and swabs and keeping Adequate Dressing materials ready at all times. Ensure Washing and fumigation of OT on every Saturday in MH Maintenance of the Immunization stock register. Ensuring cleanliness of the linen used for patients and supervising the disinfection, etc. of the linen prior to giving it to the laundry. Supervision of the cleanliness. Administering medicines and treatment as per MO's instructions. Admissions and discharges in the MH and keeping records as indicated. Supervision of the work of Class IV staff. Maintaining records and submitting required records and reports from time to time to the higher officers. Preparation of the monthly reports / weekly reports and quarterly and Annual reports. Maintaining patients charts, registers and reports and appraising herself of the condition of the patient. Providing bedside care to mother as per Standard Management Protocols.</p>	
4	<b><u>S.D.C</u></b>	<p>Prepares salary bill of the staff- Follow-up of files- Maintains the receipt book and Cash registers of user fees - Notes done the proceedings Of various meetings held in Hospitals and board of visitors meetings Registration of the birth certificate and Distribution of birth certificates. Submits the annual reports to the statistical department Prepares payment of Water, electricity bills and Fuel bills of Ambulance. Preparation of the Budget Reports. Maintenance of Service Registers, Increments, Pension Claims and Surrender Leaves etc. of Employees.</p>	
5	<b><u>Lab. Tech</u></b>	<p>Performs Laboratory works like</p> <ol style="list-style-type: none"> <li>i. Blood- HB%, Group and RH, VDRL,HIV, RBs, HRs AG.</li> <li>ii. MP Smear</li> <li>ii. Sputum examination for TB after Diagnosis gives treatment as per doctors Advice</li> <li>iv. Urine Examn.: - Albumin, Sugar, M/s etc.</li> </ol>	

6	<b><u>Driver</u></b>	To attend to emergencies round the clock, including shifting of patients and bringing doctors not in the premises, to the hospitals, for emergencies. To ensure admission of patient at referral hospital and ensure accompanying staff are returned to institution. To attend camps as per advance Programme. To attend Health units work as per advance programme. To maintain log book and movement register. To bring indents collectively for the zone as indicated by the superintendents. To make alternate arrangements during leave period and intimate the duty staff. Ensure the vehicle is cleaned and maintained, timely servicing is done and annual insurance is paid. First Aid Kit is available. To do duty at Control room once in a month for one week.	
7	<b>Group D Workers</b>	Allow the visitors to see the patient only during the visiting hours. Allow only one attender per patient to stay during nights. Remove the cobwebs in the entire hospital once in a week. Clean all the windows, lockers, veranda, and all the sofas every day and swab them once a week. Periodic cleaning of Roof. Help the Staff Nurse in autoclaving. Maintain working condition of the solar water heater. Ensure pumping of water regularly, and control lighting (switching on and off) in the hospital. Report any lapses/ problems immediately to the MO. Supply water to Ayahs for ward cleaning. Maintenance of the materials and furniture, which are kept outside. Look after Tappal Duties. Ensure that no one smokes tobacco and / or Chews Betel Leaves in the premises. Ensure security of the hospital. Maintain Garden. Wear Prescribed OT gowns while working in the OT. Sweep and swab the OT everyday and clean the OT Equipments. Use separate cleaning material (Broom, swab, etc) for the OT. Fumigate the OT once in 15 days for minor OT and once a week in Major OT and as and when required, under the supervision of the Staff Nurse Using. OT care Insturement OR, 150 gms of potassium permanganate in 500 ml of formalin + liter Water for 10X10X10X sized room. Carbonise OT every day. After surgery. Wash and soak the instruments, gloves and linen in Bleaching powder solution for half an hour use one cup of Bleaching powder with 10 cups of water. Thereafter clean and put up for drying. Clean the OT. Keep the equipments and instruments in order under the supervision of Staff Nurse. Help in preparation of the patient for OT. Maintain the cleanliness of the labour ward all the 24 hours. Intensive cleaning to be done once a week. Clean the instruments and Equipments. Help the Staff Nurse in keeping at least 5 sets of delivery kits ready at a given time. Provide a gown to each patient in	

		Labour Ward before Delivery. Clean the Labour cot after each Delivery. Shift the mother and baby to the postnatal ward after 2 hours of delivery under the supervision of the Staff Nurse. Prepare the beds for the patients in advance. Supply milk/ bread to the patients as per Rules. Wash the soiled linen every day. Supply Hot water to the patients.	
--	--	--	--

**SECTION 4 (1)(b)(iii)- Procedure Followed in decision making Process:**

Activity	Description	Decision-making Process /time limit for taking Decision / channels of supervision and accountability	Designation of final decision authority
Clinical Administrative	As mentioned under section 4 (1)(b)(ii) –Duties allotted	Depends on the activity	Addl. Commissioner (Health)

**SECTION 4 (1)(b)(iv)- norms set for the discharge of functions**

Sl. No	Function /Service	Norms/Standards of performance set	Time-Frame	Reference documents prescribing the norms (Citizen’s Charter, Service Charter, etc.)
1	Clinical	1. The Norms/Protocols set by World Health organization (WHO)& standard medical text books for diagnostic and therapeutic purposes are followed at BBMP Hospitals.	Immediate	WHO& standard medical text books.
2	Administrative	2. For Administrative purposes K.C.S.R, K.M.C act. KFC Karnataka Medical Rules, CCA Rules and Circulars, Official Memorandums and Guidelines issued from higher authorities of BBMP are followed.	Depends on the issue	K.C.S.R, K.M.C act, .KFC Karnataka Medical Rules, CCA Rules, Orders by Higher Officers.

**SECTION 4 (1)(b)(v)- rules, Regulations, Instructions, Manuals and Records held / used**

Sl No.	List of Acts, Rules, Regulations, Instructions, Manuals	Gist of Act, Rules etc.,
--------	---	--------------------------

1	K.C.S.R	Govt. service rules for employees
2	K.M.C Act	Municipal rules for BBMP
3	KFC	Financial Matters
4	Karnataka Medical Rules	For Medical reimbursement
5	CCA Rules	Civil Conduct rules for employees
6	KTTP act	For purchase of medicines / equipments etc.,
7	RTA	RTA rules

**SECTION 4 (1)(b)(vi)- categories of documents held**

**41(a) Maintenance of all Records of this hospital duly catalogued and Indexed in a manner and form as per RIT Act.**

**Category – ‘A’**

<b>Category Of the document</b>	<b>Title of the Document</b>	<b>Custodian of the Document</b>
Category A	Parturition Register	Record room officer Dr R.L.Usha Rani
	Indent Book	
	Birth and Death Register	
	Acutance Rolls & Pay and Other Allowances	
	Niyojane File	
	Transfer File	
	Circulars (Suttolegala Adesha)	
	Service Book (Old + New)	
	Annual Report(printed copies)	

**Category – ‘B’**

<b>Category Of the document</b>	<b>Title of the Document</b>	<b>Custodian of the Document</b>
Category B	Repairs and Maintenance Vehicle Register. <ul style="list-style-type: none"> <li>• D.C. Bill</li> <li>• Petrol Bill Book</li> <li>• Diesel Bill Book</li> <li>• Repair Bill Book – D.C. Bill</li> <li>• Reading Record Book</li> <li>• KGD Insurance Book</li> </ul>	Record room officer Dr R.L.Usha Rani

	Festival Advance Register	
	User Fees Register <ul style="list-style-type: none"> <li>• Challen Reg.</li> <li>• UF Cash Book</li> <li>• Bank Pass Book</li> </ul>	
	Stock Book	
	Legal Files ( Nyayaladha Kadatagalu)	
	Audit Report Follow up Register	
	User fee Receipt Books counter foils	

**Category – ‘C’**

<b>Category Of the document</b>	<b>Title of the Document</b>	<b>Custodian of the Document</b>
Category C	Scale Register of Establishment	Record room officer Dr R.L.Usha Rani
	Log Books	
	Maternity Case Sheet ( Delivery + Major case sheet)	
	Sterilization Case Sheets	
	Lab Register	
	Referral Book	
	Attendance Register	
	Admission Register	
	Major OT Register	
	Sterilization Register	
	Tappal Book	
	Medical Reimbursement files (Reg.)	
	D.C. Bill Book	
	LPC Register	
	P.R. Register	
	Antenatal Register	
	Out Patient Register	
	Infant Death Register	
	Dog Bite Register	
	R.T.I Register	
M.T.P Register		
IUCD Register		
Complaint Files		



	Condemned Register	
	Scanning Register	
	Doctor's call Book	

**Category – 'D'**

**Category – 'E'**

<b>Category Of the document</b>	<b>Title of the Document</b>	<b>Custodian of the Document</b>
Category E	Daily Report(H1N1, Dengue , etc)	Record room officer Dr R.L.Usha Rani
	Vaccination	
	Casual Leave Register	

**SECTION 4 (1) (b) (vii) - arrangement that exists for consultation with or representation by members of the public in relation to the formulation of its policy or implementation there of;**

Not Applicable

**SECTION 4 (1)(b)(viii)- boards, Councils, Committees and other bodies constituted as part of the public authority**

<b>Names of board council, committee, etc.,</b>	<b>Composition</b>	<b>Power and functions</b>	<b>Whether its meetings are open to the public/ whether minutes of meetings are accessible for public;</b>
Board of visitors	Ward Councilors NGO's Social workers	<ul style="list-style-type: none"> <li>• Quarterly review meetings</li> <li>• Review of activities of the health facilities in the Jurisdiction</li> <li>• Review plans budgets Programmes and performances of the health facilities</li> <li>• Review and approve income from the user charges or other sources and expenditure out of such funds</li> <li>• Resource mobilization</li> <li>• Review and redressal of unresolved public complaints received</li> <li>• Proposal of measures for better governance</li> </ul>	<b>Yes</b>

- |  |  |  |  |
|--|--|--|--|
|  |  | <ul style="list-style-type: none"> <li>• Any other subject of relevance</li> </ul> |  |
|--|--|--|--|

**SECTION 4 (1)(b)(ix)- A directory of its officers and employees; ;  
(As per Aquitence)**

Sl. No.	Name of the Officers / Employees	Designation	Office Address/ Contact No/ Email ID	Monthly remuneration etc.
<b>1</b>	Sumithra Sindagi J.H.A (F)	J.H.A (F)	Munireddypalya, Maternity Home, Behin Ganesh Temple, J.C. Nagar Main Road, J.C. Nagar, Bangalore - 06 <b>22975879</b> <b>Working on OOD at Kodihalli Health Centre</b>	26700-00 (16000-29600)
<b>3</b>	Nagarjunbabu	Peon	Munireddypalya, Maternity Home, Behin Ganesh Temple, J.C. Nagar Main Road, J.C. Nagar, Bangalore - 06 <b>22975879</b>	10400 (10400-16400)

**SECTION 4 (1)(b)(xi)- The budget allocated to each of its agency including plans, etc.,**

Budget allocation to each programme is done at higher officer's level.

**SECTION 4 (1)(b)(xii)- manner of execution of subsidy programmes**

**Not applicable**

**SECTION 4 (1)(b)(xiii)- Particulars of recipients of concessions, permits or authorizations granted by public authority.**

Sl. No	Name and address of recipient institutions	Nature / quantum of benefit granted	Date of Grant	Name & Designation of Granting authority
1	Patients with BPL and Anthyodaya Card holders	Exempted from user fees charges	-	<b>As per commissioner's order</b>

**SECTION 4 (1)(b)(xiv)- information, available in electronic form**

- Details of the Staff , salary, Expenses towards electricity, Water supply, Telephone, POL are available in electronic form
- Details of the Births and Deaths registered of SRRH and Hospitals of the zone are available in electronic form.

**SECTION 4 (1)(b)(xv)- particulars of facilities available to citizens for obtaining information**

Facility	Description (Location facility/name, etc.,	Details of information available
MCH & FW services	Displayed on the notice board put up in the OPD block of hospital.	<ul style="list-style-type: none"> <li>• Out patients and In Patients services</li> <li>• User fees charges</li> <li>• Janani Suraksha Yojane</li> <li>• Madilu Yojane</li> <li>• Family planning Incentive.</li> <li>• Medicines availability.</li> <li>• Performance of hospitals.</li> <li>• Birth registration and issue of certificates etc.,</li> <li>• Citizens charters.</li> </ul>

**SECTION 4 (1)(b)(xvi)- names, designations and other particulars of Public information officers**

**a. Public information officer (PIO)**

Sl. No	Name of the officer / administrative	Name & Designation of PIO	Office tel. No. Residence tel no. fax	E-mail
1	Dr. Usha Rani .R. L Munireddypalya, Maternity Home Behind Ganesh Temple, J.C. Nagar Main Road, J.C. Nagar, Bangalore - 06	Asst Surgeon	08022975879 9480683840	munireddypalyamh@gmail.com

**b. Asst. Public information Officer**

Sl. No	Name of the officer / administrative	Name & Designation of APIO	Office tel. No. Residence tel no. fax	E-mail
1	K.N. Mohammed Samiyulla Munireddypalya, Maternity Home Behind Ganesh Temple, J.C. Nagar Main Road, J.C. Nagar, Bangalore - 06	S.D.C	08022975879	munireddypalyamh@gmail.com

**c. Appellate authority**

Sl. No	Name of the officer / administrative	Name & Designation of Appellate	Office tel. No. Residence tel no. fax	E-mail
--------	--------------------------------------	---------------------------------	---------------------------------------	--------

		<b>authority</b>		
1	Dr. Nirmala Buggi Health Officer (W) Clinical, 2 <sup>nd</sup> Floor Dasappa Hospital Compound, Bg.	Helath Officer (W)Clinical	22975656 9480683907	Howest2@gmail.co m

**SECTION 4 (1)(b)(xvii)- Any other useful information / information frequently asked by the public. Please give any other information or details of publications which are of relevance or of use to the citizens or which are frequently asked by the public.**

The information's with respect to this Hospital are available in website: [www.bbmp.gov.in](http://www.bbmp.gov.in) and the information frequently asked by the public is published in citizens charters and in Aroghya Samachar Vahini Quarterly Magazine (for clinical information).

**Asst Surgeon  
Munireddypalya M.H**

**M.R. PALYA MATERNITY HOME**  
**RTI ACT 2005 SECTION 4(1)(a)**

**41(a) Maintenance of all Records of this Hospital duly  
catalogued and  
Indexed in a manner and form as per RTI Act.**

Sl. No.	Date on which opened (Files to be listed chronologically)	Category A,B,C,D,E etc., (Files to be listed alphabetically according	File No.	Subject of File	Location of File: Room/cupboard/shelf number	Date on which file can be destroyed/ custodian of file
<b><u>Parturition Register</u></b>						
1	25.01.68	Category A	PAR 1	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
2	11.08.76	Category A	PAR 2	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
3	01.06.76	Category A	PAR 3	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
4	02.08.78	Category A	PAR 4	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
5	03.08.79	Category A	PAR 5	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
6	07.11.80	Category A	PAR 6	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
7	01.05.82	Category A	PAR 7	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
8	21.05.88	Category A	PAR 8	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
9	10.08.84	Category A	PAR 9	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
10	17.09.85	Category A	PAR 10	Parturition	Record Room, Cupboard-1,	Asst. Surgeon

				Register	Shelf No.-1	
11	13.11.86	Category A	PAR 11	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
12	02.03.88	Category A	PAR 12	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
13	01.06.89	Category A	PAR 13	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
14	01.06.89	Category A	PAR 14	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
15	29.07.90	Category A	PAR 15	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
16	29.06.90	Category A	PAR 16	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
17	01.06.92	Category A	PAR 17	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
18	01.04.93	Category A	PAR 18	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
19	28.02.94	Category A	PAR 19	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
20	01.02.95	Category A	PAR 20	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
21	26.06.96	Category A	PAR 21	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
22	06.04.97	Category A	PAR 22	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
23	01.06.98	Category A	PAR 23	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
24	22.10.2000	Category A	PAR 24	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
25	01.12.2000	Category A	PAR 25	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon

26	07.04.2002	Category A	PAR 26	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
27	23.08.2003	Category A	PAR 27	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
28	01.01.2005	Category A	PAR 28	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
29	01.09.2006	Category A	PAR 29	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
30	01.01.2008	Category A	PAR 30	Parturition Register	Record Room, Cupboard-1, Shelf No.-1	Asst. Surgeon
.	<b><u>Incentive Payment Register (JSY)</u></b>					
1	01.04.08 (In use)	Category A	IPR 1	JSY Payment Book	Cupboard No.2, Shelf No. 1	Asst. Surgeon
	<b><u>Incentive Cash Book - 0</u></b>					
	0	0	0	0	0	0
	<b><u>Birth and Death register - 0</u></b>					
	0	0	0	0	0	0
	<b><u>Indent Book</u></b>					
1	16.10.76	Category A	IDR 1	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
2	10.05.79	Category A	IDR 2	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
3	26.04.80	Category A	IDR 3	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
4	16.09.80	Category A	IDR 4	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
5	16.05.85	Category A	IDR 5	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon

6	Nov 89	Category A	IDR 6	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
7	11.01.91	Category A	IDR 7	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
8	01.09.92	Category A	IDR 8	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
9	20.11.93	Category A	IDR 9	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
10	02.06.95	Category A	IDR 10	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
11	20.07.96	Category A	IDR 11	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
12	25.08.99	Category A	IDR 12	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
13	04.04.02	Category A	IDR 13	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
14	19.09.02	Category A	IDR 14	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
15	07.02.04	Category A	IDR 15	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
16	19.07.05	Category A	IDR 16	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
17	10.04.07	Category A	IDR 17	Indent Book	Record Room, Cupboard No. 1	Asst. Surgeon



					Shelf No. 3	
18	Feb 2007	Category A	IDR 18	Indent Book	Record Room, Cupboard No. 1 Shelf No. 3	Asst. Surgeon
<b><u>Deputation Files - DPE</u></b>						
1	2004	Category A	DPF 1	Deputation File of Kantharajamma	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
2	2004	Category A	DPF 2	Deputation File of Nagamma	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
3	2000	Category A	DPF 3	Deputation File of Sumithra Sindagi	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon

<b><u>Transfer File – TRF</u></b>						
1	27-10-2004	Category A	TRF 1	Transfer File of Staff	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
2	31-4-2000	Category A	TRF 2	Transfer File of Staff	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
3	31-01-2005	Category A	TRF 3	Transfer File of Staff	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
4	24-06-2006	Category A	TRF 4	Transfer File of Staff	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
5	29-06-2000	Category A	TRF 5	Transfer File of Staff	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
6	19-01-2002	Category A	TRF 6	Transfer File of Staff	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
7	21-10-2006	Category A	TRF 7	Transfer File of Staff	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
8	08-02-2011	Category A	TRF 1	Transfer File of Staff	Record Room, Cupboard No.1,	Asst. Surgeon

					Shelf No. 3	
<b><u>Circulars - ADR</u></b>						
1	2007-08	Category A	ADR 1	Circular	Cupboard No.2, Shelf No. 3 & 4	Asst. Surgeon
2	2008-09	Category A	ADR2	Circular	Cupboard No.2, Shelf No. 3 & 4	Asst. Surgeon
3	2009-10	Category A	ADR 3	Circular	Cupboard No.2, Shelf No. 3 & 4	Asst. Surgeon
4	2010-11	Category A	ADR 4	Circular	Cupboard No.2, Shelf No. 3 & 4	Asst. Surgeon
<b><u>Service Register - SRR</u></b>						
1	6-11-63	Category A	SRR I	SR of B. Krishnappa	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
2	19-12-68	Category A	SRR II	SR of D. Gracy	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
3	13-12-59	Category A	SRR III	SR of Philomena	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
4	20-05-69	Category A	SRR IV	SR of Mary Suguna	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
5	12-10-68	Category A	SRR V	SR of Kamakshi	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
6	31-08-68	Category A	SRR VI	SR of Nanjamma	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
7	31-12-70	Category A	SRR VII	SR of Penchamma	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
8	8-10-82	Category A	SRR VIII	SR of Shivalingaiah	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
9	13-12-79	Category A	SRR X	SR of Daisy	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
<b><u>Acquaintance Roll and Other Allowances - AQR</u></b>						
1	May 1985	Category A	AQE 1	Acquaintance	Record Room, Cupboard No.1, Shelf No. 4	Asst. Surgeon

2	April 89	Category A	AQE 2	Acquaintance	Record Room, Cupboard No.1, Shelf No. 4	Asst. Surgeon
3	October 93	Category A	AQE 3	Acquaintance	Record Room, Cupboard No.1, Shelf No. 4	Asst. Surgeon
4	August 98	Category A	AQE 4	Acquaintance	Record Room, Cupboard No.1, Shelf No. 4	Asst. Surgeon
5	January 2003	Category A	AQE 5	Acquaintance	Record Room, Cupboard No.1, Shelf No. 4	Asst. Surgeon
6	January 2010	Category A	AQE 6	Acquaintance	Record Room, Cupboard No.1, Shelf No. 4	Asst. Surgeon
<b><u>Category – B (30 Years)</u></b>						
<b><u>Repair &amp; Maintenance of Vehicle Registrar (Log Book)</u></b>						
1		Category B	RMV 1	Log book of Ambulance	Record Room Cupboard No.1, Shelf No. 4	Asst. Surgeon
<b><u>F.A. Advance Reg.</u></b>						
1	In Use	Category B	FAR 1	Festival Advance Register	Record Room, Cupboard No.1, Shelf No. 3	Asst. Surgeon
<b><u>Legal Files – LGF – NIL -</u></b>						
	0	0	0	0	0	0
<b><u>Audit Report (Follow up Register) - AUR</u></b>						
1		Category B	AUR 1	Audit Report		Asst. Surgeon
<b><u>User Fee Registration</u></b>						
1	17.08.2000	Category B	CHL 1	Challan Registrar	Cupboard No.2, Shelf No. 3	Asst. Surgeon
2	01.06.2002	Category B	CBU 1	Cash Book General Cash Book	Cupboard No.2, Shelf No. 3	Asst. Surgeon
3	28.03.2002	Category B	CBU 2	User fee Cash Book	Cupboard No.2, Shelf No. 3	Asst. Surgeon
4	01.05.2010	Category B	CBU 3	User Fee Cash Book	Cupboard No.2, Shelf No. 3	Asst. Surgeon
5	01.12.2008	Category B	CBU 4	General Cash Book	Cupboard No.2, Shelf No. 3	Asst. Surgeon
6	09.10.2001	Category B	BPB 1	Canara Bank Pass Book –	Cupboard No.2, Shelf No. 3	Asst. Surgeon

				Users Fee		
7	01.09.2007	Category B	BPB 2	Canara Bank Pass Book – Users Fee	Cupboard No.2, Shelf No. 3	Asst. Surgeon
8	29.02.2008	Category B	BPB 3	Canara Bank Pass Book – Users Fee	Cupboard No.2, Shelf No. 3	Asst. Surgeon
9	26.12.2008	Category B	BPB 4	Canara Bank Pass Book – Users Fee	Cupboard No.2, Shelf No. 3	Asst. Surgeon
10	15.01.2009	Category B	BPB 5	Canara Bank Pass Book – Users Fee	Cupboard No.2, Shelf No. 3	Asst. Surgeon
11	09.03.2009	Category B	BPB 6	Canara Bank Pass Book – Users Fee	Cupboard No.2, Shelf No. 3	Asst. Surgeon
12	02.12.2009	Category B	BPB 7	Canara Bank Pass Book – Users Fee	Cupboard No.2, Shelf No. 3	Asst. Surgeon
<b><u>Receipt Book Counter Files</u></b>						
1	15.10.2001	Category B	RCB 1	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
2	05.11.2001	Category B	RCB 2	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
3	20.11.2001	Category B	RCB 3	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
4	18.12.2001	Category B	RCB 4	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
5	01.01.2002	Category B	RCB 5	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
6	23.01.2002	Category B	RCB 6	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
7	05.02.2002	Category B	RCB 7	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
8	18.02.2002	Category B	RCB 8	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
9	06.03.2002	Category B	RCB 9	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
<b><u>From 2002 April to 2003 March</u></b>						
10	08.04.2002	Category B	RCB 10	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
11	08.04.2002	Category B	RCB	Receipt Book,	Record Room,	Asst. Surgeon

			11	Counter File	Cupboard No.3	
12	22.04.2002	Category B	RCB 12	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
13	07.05.2002	Category B	RCB 13	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
14	20.05.2002	Category B	RCB 14	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
15	10.06.2002	Category B	RCB 15	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
16	24.06.2002	Category B	RCB 16	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
17	21.07.2002	Category B	RCB 17	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
18	22.07.2002	Category B	RCB 18	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
19	05.08.2002	Category B	RCB 19	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
20	12.08.2002	Category B	RCB 20	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
21	26.08.2002	Category B	RCB 21	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
22	09.09.2002	Category B	RCB 22	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
23	23.09.2002	Category B	RCB 23	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
24	17.10.2002	Category B	RCB 24	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
25	28.10.2002	Category B	RCB 25	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
26	12.11.2002	Category B	RCB 26	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
27	27.11.2002	Category B	RCB 27	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
28	16.12.2002	Category B	RCB 28	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
29	30.12.2002	Category B	RCB 29	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
30	13.01.2003	Category B	RCB 30	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
31	27.01.2003	Category B	RCB 31	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon

32	17.02.2003	Category B	RCB 32	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
33	25.02.2003	Category B	RCB 33	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
34	10.03.2003	Category B	RCB 34	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
35	18.03.2003	Category B	RCB 35	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
<b><u>From April 2003 to March 2004</u></b>						
36	31.03.2003	Category B	RCB 36	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
37	21.04.2003	Category B	RCB 37	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
38	28.04.2003	Category B	RCB 38	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
39	12.05.2003	Category B	RCB 39	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
40	26.05.2003	Category B	RCB 40	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
41	09.06.2003	Category B	RCB 41	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
42	23.06.2003	Category B	RCB 42	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
43	08.07.2003	Category B	RCB 43	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
44	29.07.2003	Category B	RCB 44	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
45	25.05.2003	Category B	RCB 45	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
46	22.09.2003	Category B	RCB 46	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
47	13.10.2003	Category B	RCB 47	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
RC B 48	28.10.2003	Category B	RCB 48	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
49	17.11.2003	Category B	RCB 49	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
50	02.12.2003	Category B	RCB 50	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon

51	22.12.2003	Category B	RCB 51	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
52	16.01.2004	Category B	RCB 52	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
53	07.02.2004	Category B	RCB 53	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
54	16.02.2004	Category B	RCB 54	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
55	08.03.2004	Category B	RCB 55	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
56	15.03.2004	Category B	RCB 56	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
<b><u>From 2004 April to 2005 March</u></b>						
57	26.03.2004	Category B	RCB 57	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
58	19.04.2004	Category B	RCB 58	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
59	06.05.2004	Category B	RCB 59	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
60	19.05.2004	Category B	RCB 60	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
61	31.05.2004	Category B	RCB 61	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
62	08.06.2004	Category B	RCB 62	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
63	18.06.2004	Category B	RCB 63	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
64	28.06.2004	Category B	RCB 64	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
65	09.07.2004	Category B	RCB 65	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
66	23.07.2004	Category B	RCB 66	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
67	16.08.2004	Category B	RCB 67	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
68	30.08.2004	Category B	RCB 68	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
69	13.09.2004	Category B	RCB 69	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
70	24.09.2004	Category B	RCB 70	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
71	14.10.2004	Category B	RCB	Receipt Book,	Record Room,	Asst. Surgeon

			71	Counter File	Cupboard No.3	
72	19.10.2004	Category B	RCB 72	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
73	08.11.2004	Category B	RCB 73	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
74	06.12.2004	Category B	RCB 74	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
75	20.12.2004	Category B	RCB 75	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
76	10.01.2005	Category B	RCB 76	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
77	31.01.2005	Category B	RCB 77	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
78	14.02.2005	Category B	RCB 78	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
79	28.02.2005	Category B	RCB 79	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
80	18.03.2005	Category B	RCB 80	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
81	15.04.2005	Category B	RCB 81	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
82	29.04.2005	Category B	RCB 82	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
83	20.05.2005	Category B	RCB 83	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
84	06.06.2005	Category B	RCB 84	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
85	20.06.2005	Category B	RCB 85	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
86	04.07.2005	Category B	RCB 86	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
87	18.07.2005	Category B	RCB 87	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
88	01.08.2005	Category B	RCB 88	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
89	26.08.2005	Category B	RCB 89	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
90	21.09.2005	Category B	RCB 90	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
91	17.10.2005	Category B	RCB 91	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
92	28.10.2005	Category B	RCB	Receipt Book,	Record Room,	Asst. Surgeon



			92	Counter File	Cupboard No.3	
93	18.11.2005	Category B	RCB 93	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
94	06.12.2005	Category B	RCB 94	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
95	06.01.2006	Category B	RCB 95	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
96	20.01.2006	Category B	RCB 96	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
97	30.01.2006	Category B	RCB 97	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
98	08.02.2006	Category B	RCB 98	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
99	24.02.2006	Category B	RCB 99	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
100	20.03.2006	Category B	RCB 100	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
101	17.04.2006	Category B	RCB 101	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
102	08.05.2006	Category B	RCB 102	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
103	26.05.2006	Category B	RCB 103	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
104	06.06.2006	Category B	RCB 104	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
105	16.06.2006	Category B	RCB 105	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
106	27.06.2006	Category B	RCB 106	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
107	11.07.2006	Category B	RCB 107	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
108	25.07.2006	Category B	RCB 108	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
109	08.08.2006	Category B	RCB 109	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
110	22.08.2006	Category B	RCB 110	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
111	15.09.2006	Category B	RCB 111	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
112	10.10.2006	Category B	RCB 112	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
113	03.11.2006	Category B	RCB	Receipt Book,	Record Room,	Asst. Surgeon

			113	Counter File	Cupboard No.3	
114	13.11.2006	Category B	RCB 114	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
115	11.12.2006	Category B	RCB 115	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
116	16.01.2007	Category B	RCB 116	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
117	17.02.2007	Category B	RCB 117	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
118	02.03.2007 7	Category B	RCB 118	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
119	23.03.2007	Category B	RCB 119	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
120	23.04.2007	Category B	RCB 120	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
121	21.05.2007	Category B	RCB 121	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
122	15.06.2007	Category B	RCB 122	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
123	13.07.2007	Category B	RCB 123	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
124	23.07.2007	Category B	RCB 124	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
125	27.07.2007	Category B	RCB 125	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
126	03.08.2007	Category B	RCB 126	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
127	13.08.2007	Category B	RCB 127	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
128	20.08.2007	Category B	RCB 128	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
129	23.08.2007	Category B	RCB 129	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
130	28.08.2007	Category B	RCB 130	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
131	03.09.2007	Category B	RCB 131	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
132	07.09.2007	Category B	RCB 132	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
133	10.09.2007	Category B	RCB 133	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
134	17.09.2007	Category B	RCB	Receipt Book,	Record Room,	Asst. Surgeon

			134	Counter File	Cupboard No.3	
135	18.09.2007	Category B	RCB 135	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
136	21.09.2007	Category B	RCB 136	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
137	24.09.2007	Category B	RCB 137	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
138	27.09.2007	Category B	RCB 138	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
139	01.10.2007	Category B	RCB 139	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
140	13.07.2007	Category B	RCB 140	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
141	13.07.2007	Category B	RCB 141	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
142	08.10.2007	Category B	RCB 142	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
143	12.10.2007	Category B	RCB 143	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
144	18.10.2007	Category B	RCB 144	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
145	22.10.2007	Category B	RCB 145	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
146	25.10.2007	Category B	RCB 146	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
147	29.10.2007	Category B	RCB 147	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
148	05.11.2007	Category B	RCB 148	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
149	08.11.2007	Category B	RCB 149	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
150	12.11.2007	Category B	RCB 150	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
151	15.11.2007	Category B	RCB 151	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
152	19.11.2007	Category B	RCB 152	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
153	23.11.2007	Category B	RCB 153	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
154	27.11.2007	Category B	RCB 154	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
155	30.11.2007	Category B	RCB	Receipt Book,	Record Room,	Asst. Surgeon

			155	Counter File	Cupboard No.3	
156	03.12.2007	Category B	RCB 156	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
157	06.12.2007	Category B	RCB 157	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
158	14.12.2007	Category B	RCB 158	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
159	17.12.2007	Category B	RCB 159	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
160	26.12.2007	Category B	RCB 160	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
161	29.12.2007	Category B	RCB 161	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
162	03.01.2008	Category B	RCB 162	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
163	11.01.2008	Category B	RCB 163	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
164	14.01.2008	Category B	RCB 164	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
165	18.01.2008	Category B	RCB 165	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
166	22.01.2008	Category B	RCB 166	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
167	28.01.2008	Category B	RCB 167	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
168	03.02.2008	Category B	RCB 168	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
169	09.02.2008	Category B	RCB 169	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
170	15.02.2008	Category B	RCB 170	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
171	18.02.2008	Category B	RCB 171	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
172	19.02.2008	Category B	RCB 172	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
173	22.02.2008	Category B	RCB 173	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
174	25.02.2008	Category B	RCB 174	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
175	26.02.2008	Category B	RCB 175	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
176	01.03.2008	Category B	RCB	Receipt Book,	Record Room,	Asst. Surgeon

			176	Counter File	Cupboard No.3	
177	03.03.2008	Category B	RCB 177	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
178	08.03.2008	Category B	RCB 178	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
179	12.03.2008	Category B	RCB 179	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
180	15.03.2008	Category B	RCB 180	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
181	18.03.2008	Category B	RCB 181	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
182	24.03.2008	Category B	RCB 182	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
183	27.03.2008	Category B	RCB 183	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
184	31.03.2008	Category B	RCB 184	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
185	04.04.2008	Category B	RCB 185	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
186	08.04.2008	Category B	RCB 186	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
187	11.04.2008	Category B	RCB 187	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
188	19.04.2008	Category B	RCB 188	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
189	21.04.2008	Category B	RCB 189	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
190	25.04.2008	Category B	RCB 190	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
191	03.05.2008	Category B	RCB 191	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
192	09.05.2008	Category B	RCB 192	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
193	12.05.2008	Category B	RCB 193	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
194	17.05.2008	Category B	RCB 194	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
195	22.05.2008	Category B	RCB 195	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
196	25.05.2008	Category B	RCB 196	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
197	28.05.2008	Category B	RCB	Receipt Book,	Record Room,	Asst. Surgeon

			197	Counter File	Cupboard No.3	
198	31.05.2008	Category B	RCB 198	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
199	05.06.2008	Category B	RCB 199	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
200	09.06.2008	Category B	RCB 200	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
201	13.06.2008	Category B	RCB 201	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
202	17.06.2008	Category B	RCB 202	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
203	19.06.2008	Category B	RCB 203	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
204	23.06.2008	Category B	RCB 204	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
205	25.06.2008	Category B	RCB 205	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
206	28.06.2008	Category B	RCB 206	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
207	02.07.2008	Category B	RCB 207	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
208	07.07.2008	Category B	RCB 208	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
209	09.07.2008	Category B	RCB 209	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
210	14.07.2008	Category B	RCB 210	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
211	18.07.2008	Category B	RCB 211	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
212	23.07.2008	Category B	RCB 212	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
213	28.07.2008	Category B	RCB 213	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
214	04.08.2008	Category B	RCB 214	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
215	08.08.2008	Category B	RCB 215	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
216	12.08.2008	Category B	RCB 216	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
217	18.08.2008	Category B	RCB 217	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
218	20.08.2008	Category B	RCB	Receipt Book,	Record Room,	Asst. Surgeon

			218	Counter File	Cupboard No.3	
219	25.08.2008	Category B	RCB 219	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
220	29.08.2008	Category B	RCB 220	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
221	02.09.2008	Category B	RCB 221	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
222	09.09.2008	Category B	RCB 222	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
223	14.09.2008	Category B	RCB 223	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
224	18.09.2008	Category B	RCB 224	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
225	22.09.2008	Category B	RCB 225	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
226	27.09.2008	Category B	RCB 226	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
227	06.10.2008	Category B	RCB 227	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
228	10.08.2008	Category B	RCB 228	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
229	13.10.2008	Category B	RCB 229	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
230	20.10.2008	Category B	RCB 230	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
231	23.10.2008	Category B	RCB 231	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
232	31.10.2008	Category B	RCB 232	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
233	06.11.2008	Category B	RCB 233	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
234	10.11.2008	Category B	RCB 234	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
235	14.11.2008	Category B	RCB 235	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
236	20.11.2008	Category B	RCB 236	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
237	29.11.2008	Category B	RCB 237	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
238	04.12.2008	Category B	RCB 238	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
239	11.12.2008	Category B	RCB	Receipt Book,	Record Room,	Asst. Surgeon

			239	Counter File	Cupboard No.3	
240	19.12.2008	Category B	RCB 240	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
241	30.12.2008	Category B	RCB 241	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
242	02.01.2009	Category B	RCB 242	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
243	07.01.2009	Category B	RCB 243	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
244	15.01.2009	Category B	RCB 244	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
245	23.01.2009	Category B	RCB 245	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
246	03.02.2009	Category B	RCB 246	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
247	10.02.2009	Category B	RCB 247	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
248	16.02.2009	Category B	RCB 248	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
249	20.02.2009	Category B	RCB 249	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
250	27.02.2009	Category B	RCB 250	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
251	02.03.2009	Category B	RCB 251	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
252	07.03.2009	Category B	RCB 252	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
253	12.03.2009	Category B	RCB 253	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
254	17.03.2009	Category B	RCB 254	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
255	20.03.2009	Category B	RCB 255	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
256	26.03.2009	Category B	RCB 256	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
<b><u>From 2009 April to 2010 March</u></b>						
257	06.04.2009	Category B	RCB 257	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
258	09.04.2009	Category B	RCB 258	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
259	15.04.2009	Category B	RCB 259	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon



260	20.04.2009	Category B	RCB 260	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
261	26.04.2009	Category B	RCB 261	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
262	05.05.2009	Category B	RCB 262	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
263	09.05.2009	Category B	RCB 263	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
264	13.05.2009	Category B	RCB 264	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
265	18.05.2009	Category B	RCB 265	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
266	25.05.2009	Category B	RCB 266	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
267	26.05.2009	Category B	RCB 267	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
268	28.05.2009	Category B	RCB 268	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
269	30.05.2009	Category B	RCB 269	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
270	01.06.2009	Category B	RCB 270	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
271	02.06.2009	Category B	RCB 271	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
272	03.06.2009	Category B	RCB 272	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
273	04.06.2009	Category B	RCB 273	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
274	05.06.2009	Category B	RCB 274	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
275	06.06.2009	Category B	RCB 275	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
276	08.06.2009	Category B	RCB 276	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
277	10.06.2009	Category B	RCB 277	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
278	11.06.2009	Category B	RCB 278	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
279	12.06.2009	Category B	RCB 279	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
280	16.06.2009	Category B	RCB 280	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon

281	16.06.2009	Category B	RCB 281	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
282	17.06.2009	Category B	RCB 282	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
283	17.06.2009	Category B	RCB 283	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
284	18.06.2009	Category B	RCB 284	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
285	19.06.2009	Category B	RCB 285	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
286	19.06.2009	Category B	RCB 286	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
287	20.06.2009	Category B	RCB 287	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
288	21.06.2009	Category B	RCB 288	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
289	22.06.2009	Category B	RCB 289	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
290	23.06.2009	Category B	RCB 290	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
291	23.06.2009	Category B	RCB 291	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
292	24.06.2009	Category B	RCB 292	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
293	25.06.2009	Category B	RCB 293	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
294	27.06.2009	Category B	RCB 294	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
295	29.06.2009	Category B	RCB 295	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
296	30.06.2009	Category B	RCB 296	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
297	01.07.2009	Category B	RCB 297	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
298	02.07.2009	Category B	RCB 298	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
299	02.07.2009	Category B	RCB 299	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
300	03.07.2009	Category B	RCB 300	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
301	04.07.2009	Category B	RCB 301	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon

302	04.07.2009	Category B	RCB 302	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
303	06.07.2009	Category B	RCB 303	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
304	07.07.2009	Category B	RCB 304	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
305	08.07.2009	Category B	RCB 305	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
306	09.07.2009	Category B	RCB 306	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
307	10.07.2009	Category B	RCB 307	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
308	13.07.2009	Category B	RCB 308	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
309	14.07.2009	Category B	RCB 309	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
310	15.07.2009	Category B	RCB 310	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
311	16.07.2009	Category B	RCB 311	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
312	17.07.2009	Category B	RCB 312	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
313	17.07.2009	Category B	RCB 313	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
314	18.07.2009	Category B	RCB 314	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
315	20.07.2009	Category B	RCB 315	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
316	21.07.2009	Category B	RCB 316	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
317	22.07.2009	Category B	RCB 317	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
318	23.07.2009	Category B	RCB 318	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
319	24.07.2009	Category B	RCB 319	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
320	25.07.2009	Category B	RCB 320	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
321	27.07.2009	Category B	RCB 321	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
322	29.07.2009	Category B	RCB 322	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon

323	30.07.2009	Category B	RCB 323	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
324	31.07.2009	Category B	RCB 324	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
325	01.08.2009	Category B	RCB 325	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
326	03.08.2009	Category B	RCB 326	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
327	04.08.2009	Category B	RCB 327	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
328	05.08.2009	Category B	RCB 328	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
329	07.08.2009	Category B	RCB 329	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
330	08.08.2009	Category B	RCB 330	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
331	10.08.2009	Category B	RCB 331	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
332	11.08.2009	Category B	RCB 332	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
333	12.08.2009	Category B	RCB 333	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
334	13.08.2009	Category B	RCB 334	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
335	14.08.2009	Category B	RCB 335	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
336	15.08.2009	Category B	RCB 336	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
337	17.08.2009	Category B	RCB 337	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
338	19.08.2009	Category B	RCB 338	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
339	20.08.2009	Category B	RCB 339	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
340	21.08.2009	Category B	RCB 340	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
341	24.08.2009	Category B	RCB 341	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
342	27.08.2009	Category B	RCB 342	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
343	31.08.2009	Category B	RCB 343	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon

344	01.09.2009	Category B	RCB 344	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
345	03.09.2009	Category B	RCB 345	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
346	07.09.2009	Category B	RCB 346	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
347	10.09.2009	Category B	RCB 347	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
348	15.09.2009	Category B	RCB 348	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
349	24.09.2009	Category B	RCB 349	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
350	26.09.2009	Category B	RCB 350	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
351	02.10.2009	Category B	RCB 351	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
352	05.10.2009	Category B	RCB 352	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
353	08.10.2009	Category B	RCB 353	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
354	12.10.2009	Category B	RCB 354	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
355	13.10.2009	Category B	RCB 355	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
356	20.10.2009	Category B	RCB 356	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
357	24.10.2009	Category B	RCB 357	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
358	26.10.2009	Category B	RCB 358	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
359	26.10.2009	Category B	RCB 359	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
360	02.11.2009	Category B	RCB 360	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
361	04.11.2009	Category B	RCB 361	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
362	10.11.2009	Category B	RCB 362	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
363	16.11.2009	Category B	RCB 363	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
364	21.11.2009	Category B	RCB 364	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon

365	26.11.2009	Category B	RCB 365	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
366	02.12.2009	Category B	RCB 366	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
367	05.12.2009	Category B	RCB 367	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
368	10.12.2009	Category B	RCB 368	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
369	14.12.2009	Category B	RCB 369	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
370	21.12.2009	Category B	RCB 370	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
371	25.12.2009	Category B	RCB 371	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
372	04.01.2010	Category B	RCB 372	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
373	10.01.2010	Category B	RCB 373	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
374	20.01.2010	Category B	RCB 374	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
375	01.02.2010	Category B	RCB 375	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
376	04.02.2010	Category B	RCB 376	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
377	15.02.2010	Category B	RCB 377	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
378	18.02.2010	Category B	RCB 378	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
379	22.02.2010	Category B	RCB 379	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
380	26.02.2010	Category B	RCB 380	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
381	03.03.2010	Category B	RCB 381	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
382	06.03.2010	Category B	RCB 382	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
383	11.03.2010	Category B	RCB 383	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
384	19.03.2010	Category B	RCB 384	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
385	25.03.2010	Category B	RCB 386	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon

386	29.03.2010	Category B	RCB 386	Receipt Book, Counter File	Record Room, Cupboard No.3	Asst. Surgeon
<b><u>Stock Book</u></b>						
1	In Use	Category B	STB 1	Furniture Stock Book	Drug Stores	Asst. Surgeon
2	In Use	Category B	STB 2	IPP – 1 Stock Book	Drug Stores	Asst. Surgeon
3	In Use	Category B	STB 3	IIP – 2 Stock Book	Drug Stores	Asst. Surgeon
4	In Use	Category B	STB 4	IIP – 2 Stock Book	Drug Stores	Asst. Surgeon
5	In Use	Category B	STB 5	Drugs Vol – 1	Drug Stores	Asst. Surgeon
6	In Use	Category B	STB 6	Drugs Vol – 2	Drug Stores	Asst. Surgeon
7	In Use	Category B	STB 7	Drugs	Drug Stores	Asst. Surgeon
8	In Use	Category B	STB 8	Drugs	Drug Stores	Asst. Surgeon
9	In Use	Category B	STB 9	Drugs	Drug Stores	Asst. Surgeon
10	In Use	Category B	STB 10	Drugs	Drug Stores	Asst. Surgeon
11	14.02.2002	Category B	STB 11	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
12	24.07.2002	Category B	STB 12	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
13	29.01.2003	Category B	STB 13	Daily Drugs Stock Book	-do-	Asst. Surgeon
14	16.06.2003	Category B	STB 14	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
15	01.11.2003	Category B	STB 15	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
16	18.06.2004	Category B	STB 16	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
17	20.09.2004	Category B	STB 17	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon

18	21.12.2004	Category B	STB 18	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
19	14.03.2005	Category B	STB 19	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
20	09.06.2005	Category B	STB 20	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
21	15.09.2005	Category B	STB 21	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
22	10.01.2006	Category B	STB 22	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
23	08.06.2006	Category B	STB 23	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
24	24.11.2006	Category B	STB 24	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
25	16.11.2007	Category B	STB 25	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
26	31.10.2008	Category B	STB 26	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
27	04.07.2009	Category B	STB 27	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
28	14.08.2009	Category B	STB 28	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
29	27.11.2009	Category B	STB 29	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
30	30.08.2006	Category B	STB 30	Daily Drugs Stock Book	Record Room, Cupboard No.3, Shelf No. 3	Asst. Surgeon
<b><u>Category – C (10 Years)</u></b>						
<b><u>P.R. Register</u></b>						
1	2005 to 2010	Category D	PRR 1	PR Register	Record Room	Asst. Surgeon



<b><u>Tappal Book</u></b>						
1	23.12.2004	Category D	TPB 1	Tappal Book	Record Room Cupboard No.3 Shelf No. 3	Asst. Surgeon
2	24.08.2009	Category D	TPB 2	Tappal Book	Record Room Cupboard No.3 Shelf No. 3	Asst. Surgeon
<b><u>Attendance Register</u></b>						
1	April 2001	Category D	ATT 1	Attendance Register	Record Room Cupboard No.3 Shelf No.3	Asst. Surgeon
2	July 2006	Category D	ATT 2	Attendance Register	Record Room Cupboard No.3 Shelf No.3	Asst. Surgeon
<b><u>Medical Reimbursement Files</u></b>						
	0	0	0	0	0	0
<b><u>D.C. Bill Book (Nil)</u></b>						
	0	0	0	0	0	0
<b><u>Log Book (Nil)</u></b>						
	0	0	0	0	0	0
<b><u>LPC Register</u></b>						
		Category D	LPC 1	Last Payment Certificate	Record Room Cupboard No.3 Shelf No. 3	Asst. Surgeon
<b><u>OPD Register</u></b>						
1	21.01.2004	Category D	OPD 1	Out Patient Register	Record Room Cupboard No.3 Shelf No.3	Asst. Surgeon
2	3.2.2006	Category D	OPD 2	Out Patient Register	Record Room Cupboard No.3 Shelf No.3	Asst. Surgeon
3	10.09.2007	Category D	OPD 3	Out Patient Register	Record Room Cupboard No.3 Shelf No.3	Asst. Surgeon
<b><u>Admission Register</u></b>						
1	01.01.2005	Category D	ADR 1	Admission Register	Record Room Cupboard No.1 Shelf No.5	Asst. Surgeon
2	01.08.2006	Category D	ADR 2	Admission Register	Record Room Cupboard No.1 Shelf No.5	Asst. Surgeon

3	13.06.2008	Category D	ADR 3	Admission Register	Record Room Cupboard No.1 Shelf No.5	Asst. Surgeon
4	01.04.2010	Category D	ADR 4	Admission Register	Record Room Cupboard No.1 Shelf No.5	Asst. Surgeon
<b>Antenatal Check up Register</b>						
1	01.12.2003	Category D	ANC 1	Antenatal Check up Register	Record Room Cupboard No.3 Shelf No. 3	Asst. Surgeon
2	25.09.2006	Category D	ANC 2	Antenatal Check up Register	Record Room Cupboard No.3 Shelf No. 3	Asst. Surgeon
3	Aug 2004	Category D	ANC 3	Antenatal Check up Register	Record Room Cupboard No.3 Shelf No. 3	Asst. Surgeon
4	April 2008	Category D	ANC 4	Antenatal Check up Register	Record Room Cupboard No.3 Shelf No. 3	Asst. Surgeon
<b>11. <u>Major OT Register Cum LTO Register</u></b>						
1	12.04.1997	Category D	MAT 1	Major OT Register	Record Room Cupboard No.3 Shelf No. 5	Asst. Surgeon
2	09.04.2003	Category D	MAT 2	Major OT Register	Record Room Cupboard No.3 Shelf No. 5	Asst. Surgeon
3	17.10.2002	Category D	MAT 3	Major OT Register	Record Room Cupboard No.3 Shelf No. 5	Asst. Surgeon
4	01.12.2005	Category D	MAT 4	Major OT Register	Record Room Cupboard No.3 Shelf No. 5	Asst. Surgeon
<b><u>Minor OT Register (Nil)</u></b>						
	0	0	0	0	0	0
<b><u>Infant Death Register</u></b>						
	0	0	0	0	0	0

<b><u>EC Register (Nil)</u></b>						
	0	0	0	0	0	0
<b><u>Sterilization Register (Nil)</u></b>						
	0	0	0	0	0	0
<b><u>RTI Register</u></b>						
1	2008	Category E	RTI 1	RTI Details of Staff	Cupboard No.1 Shelf No. 3	Asst. Surgeon
<b><u>Dog Bite Register</u></b>						
1	0	0	0	0	0	0
<b><u>Maternity Case Sheets</u></b>						
1	2009	Category E	MCS 1	Delivery Case Sheet	Record Room Cupboard No.3 Shelf No.5	Asst. Surgeon
2	2009	Category E	SCS 1	Sterilization Case Sheet	Record Room Cupboard No.3 Shelf No.5	Asst. Surgeon
<b><u>MTP Register</u></b>						
	0	0	0	0	0	
<b><u>IUCD Register</u></b>						
	0	0	0	0	0	0
<b><u>LAB Register</u></b>						
1	26.10.2009	Category E	LAB 1	Lab Register	Lab	Asst. Surgeon
<b><u>Referral Book</u></b>						
1	July 2007	Category E	RFF1	Referral Book	Cupboard No.3 Shelf No. 5	Asst. Surgeon

<b>9.</b>	<b><u>Complaint File (Nil)</u></b>					
	0	0	0	0	0	0
<b>10.</b>	<b><u>Condemned Register File</u></b>					
	0	0	0	0	0	0
<b>11.</b>	<b><u>Dr. Call Book</u></b>					
	0	0	0	0	0	0
<b>12.</b>	<b><u>Method Wise Register (Nil)</u></b>					

**Category – E (1 Year)**

	<b><u>Casual Leave Register</u></b>					
1	2010	Category E	CLR 1	CL Register of Staff	Cupboard No.1 Shelf No. 3	Asst. Surgeon
	<b><u>Immunization Register</u></b>					
1	2010	Category E	CLR 1	CL Register of Staff	Cupboard No.1 Shelf No. 3	Asst. Surgeon
	<b><u>Daily Report</u></b>					