

**Section 4 (1) (b) (i)- Organisational Structure, aims and functions**

Sl. No.	Name of the Organisation	Address	Aims	Functions
1	Office of the Executive Engineer, Rajarajeshwarinagar division, Major roads	Bruhat Bangalore Mahanagara Palike Offices, N.R.Square, Bangalore - 560002	To build quality roads	Widening and Rehabilitation of Roads

**Section 4 (1) (b) (ii)- Powers and duties of Officers and employees**

Sl. No.	Designation of the Official/employee	Duties allotted	Powers
1	M.Lokesh, Executive Engineer	Major roads, R.R.Nagar	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 31 to 41
2	Shivakumar.M.Patil, Assistant Executive Engineer	Construction, Widening and maintainance of Magadi main road, Dwarakavasa road, Nugallipalya road, Giddadakonnehalli road, Nagadevana halli road, Manganna halli - Rampur road, Pattanagere and Mailasandra road and cross roads, BHEL colony roads.	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
3	A.M.Shivashankar, Assistant Executive Engineer	Construction, widening and maintainance of Outer ring road, Ullalu - Byadarahalli road, Muddinapalya road, Uttarahalli Main road, Pattangere main road, Odarapalya main road, Kenchanapura main road, Mariyapan palya road.	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
4	K.N.Ramesh, Assistant Executive Engineer	City market pedestrian underpass, Construction, Widening and maintainance of Mysor road, Bangalore university road, Mailasandra road, Pattangere main road, Komaghata road, 1st Main road B.D.A complex road	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
5	H.K.Krishnamurthy, Assistant Executive Engineer	Hosur signal free corridor and its related works, Mallathalli road, Malagalu main road, Hosakere halli main road, 5th main road(Kumaraswamy temple road), Ajvani road, Srinivasiah- Jawaharalal nehru road, Kenchanhalli main road, Kenchanhalli road L.G.Godown road.	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
6	Nagraj, Assistant Executive Engineer	Construction, Widening and maintainance Kanakapura main road, Subramanyapura-Vasantpura road, Puttalingaih raod, Katrigupe main road, 21st main Kumaraswamy layout, 18th main Padamanabanagar, Banaswadi 4th stage road, Chikkegowdapalya road, Bharath housing society road, Padmanabh Nagar road, Hemmegepura (Kodipalya road), Ittamadu road	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
7	Swamy, Assistant Engineer	Handling works under Shri. A.M.Shivashankar, A.E.E	
8	Sharath.B, Assistant Engineer	Handling works under Shri.Shivakumar.M.Patil. A.E.E and Divisional office work	
9	Satish kumar.C.R, Assistant Engineer	Handling works under Shri.K.S.Ramesh, A.E.E and Shri.S.Nagraj, A.E.E	
10	Benakesh.R, Assistant Engineer	Handling works under Shri.Shivakumar.M.Patil. A.E.E and Shri.H.K.Krishnamurthy	
11	Ravikumar.R, Junior Engineer	Handling works under Shri.Shivakumar.M.Patil. A.E.E	
12	N.Muniraju, Second division assistant	Office administration works	
13	S.Ramakrishna, Peon	Office Assistants	
14	N.Nagendra, Peon	Office Assistants	

**Section 4 (1) (b) (iii) -Procedure followed in decision -making process**

Sl. No.	Activity	Description	Decision- making process/time limit for taking decision/Channels of Supervision and accountability	Designation of final decision authority
1	Preparation of Estimates , DPR and Sanctioning of Estimates	Preparing estimates for new roads or rehabilitation and widening of roads	<p>Preparation of estimates for new roads or rehabilitation and widening of roads</p>	<p>1. Commissioner upto Rs. 3.00 crores                  2. Works council = 3.00 to 4.00 crores                  3. BBMP council = 4.00 to 5.00 crores                  4. Government = above 5.00 crores</p>
2	Appointment of Agency to Execute the work / Consultancy services	Preparing tender document, Agreement, work order	<p>Preparing tender document, Agreement, work order</p>	Government of karnataka

3	Payment of bills	Preparing bills and payment of bills	Preparing bills and payment of bills	Commissioner
			<pre> graph TD     A["A.E.E. - 3 days"] --&gt; B["E.E. - 3 days"]     B --&gt; C["Account Superintendent - 3 days"]     C --&gt; D["C.A.O - 3 days"]     D --&gt; E["Special Comm. - 3 days"]     E --&gt; F["T.V.C.C - 3 days"]     F --&gt; G["Special Comm. - 3 days"]     G --&gt; H["Commissioner - 3 days"]     C &lt;--&gt; H     E &lt;--&gt; G </pre>	

**Section 4 (1) (b) (iv)- Norms set for the discharge of functions**

Sl. No.	Function/ Service	Norms/ standards of performance set	Time frame	Reference document prescribing the norms ( Citizen's Charter, Service Charter, etc.)
Not applicable - (This format may be treated as Citizen's Charter)				

**Section 4 (1) (b) (v) - Rules, regulations, instruction, manuals and records held/used**

Sl. No.	List of Acts, rules, regulations, instructions,	List of Act, rules, etc.
1	PWD code 1 and PWD code 2	All applicable rules and acts
2	PWD Accounts code 1 and PWD Accounts code 2	All applicable rules and acts
3	Land Acquisition act	All applicable rules and acts
4	Karnataka civil service rules	All applicable rules and acts
5	Karnataka financial code	All applicable rules and acts
6	Karnataka treasury code	All applicable rules and acts
7	KTPP act	All applicable rules and acts

**Section 4 (1) (b) (vi)-Categories of documents held**

Sl. No.	Category of the document	Title of the document	Custodian of the documents
1	E-Preserved for one year	Progress report	Executive Engineer/ A.E.E
2	E-Preserved for one year	PWD Scheduled rates 10-11	Executive Engineer/A.E.E
3	A-Preserved indefinitely	Agreement register	Assistant Engineer
4	A-Preserved indefinitely	Workorder register	Assistant Engineer
5	A-Preserved indefinitely	B.R.Register	A.O/A.S
6	E-Preserved for one year	Attendance register	S.D.A
7	D- Preserved for five years	Inward register	S.D.A
8	D- Preserved for five years	Outward register	S.D.A

**Section 4 (1) (b) (vii)-Arrangement for consultation with, or representation by the members of the public in relation to the**

Sl. No	Function/Service	Arrangements for consultation with or	Arrangements for consultation with or representation of public in relation with policy implementation
Not Applicable			

**Section 4 (1) (b) (viii)-Boards, councils, committees and other bodies constituted as part of the public authority**

Name of board, council,	Composition	Powers and functions	Whether its meeting are open to
Not Applicable			

**Section 4 (1) (b) (ix)-& Section 4 (b)(ix)- Directory of officers/employees and their monthly remuneration**

<b>Sl. No</b>	<b>Name of the officers/employees</b>	<b>Designation</b>	<b>Office address/ Contact number/e-mail ID</b>		<b>Monthly remuneration etc.</b>
1	Lokesh.M	Executive Engineer	N.R.Square, BBMP,Bangalore 02	9480683176	Rs33,197.00
2	Shivakumar.M.Patil	Assistant Executive Engineer	N.R.Square, BBMP,Bangalore 02	9480684322	Rs44,615.00
3	A.M.Shivashankar	Assistant Executive Engineer	N.R.Square, BBMP,Bangalore 02	9480683100	Rs50,053.00
4	K.N.Ramesh	Assistant Executive Engineer	N.R.Square, BBMP,Bangalore 02	9480685281	Rs44,615.00
5	H.K.Krishnamurthy	Assistant Executive Engineer	N.R.Square, BBMP,Bangalore 02	9480684411	Rs51,140.00
6	S.Nagaraj	Assistant Executive Engineer	N.R.Square, BBMP,Bangalore 02	9448482710	Rs48,965.00
7	Swamy	Assistant Engineer	N.R.Square, BBMP,Bangalore 02	9448938191	Rs20,963.00
8	Satishkumar.C.R	Assistant Engineer	N.R.Square, BBMP,Bangalore 02	9448303753	Rs23,863.00
9	Sharath.B	Assistant Engineer	N.R.Square, BBMP,Bangalore 02	9986306614	Rs20,963.00
10	Benakesh.R	Assistant Engineer	N.R.Square, BBMP,Bangalore 02	9448444598	Rs28,575.00

11	Ravikumar.R	Junior Engineer	N.R.Square, BBMP,Bang alore 02	9448864748	Rs16,295.00
12	N.Munniraju	Second division Assisstant	N.R.Square, BBMP,Bang alore 02	-	Rs11,252.00
13	S.Ramakrishna	Peon	N.R.Square, BBMP,Bang alore 02	-	Rs9,031.00
14	N.Nagendra	Peon	N.R.Square, BBMP,Bang alore 02	-	Rs9,031.00

**Section 4 (1) (b) (xi)-- Budget allocated to each agency including plans, etc**

Sl No	Agency/ Budget head	Plan/Programme / scheme/project/ activity/purpose for which budget is allotted	Proposed expenditure as on last year	Expected outcomes	Report of disbursements made or where such details are available (website, report, notice board)
1	Road related works 09-10	Rs.1700.00 Lakhs	Rs.1700.00 Lakhs	-	-

**Section 4 (1) (b) (xii)-- Manner of execution of subsidy programmes**

**a) information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer component to**

Sl No	Name of the programme/activity	Nature/scale of subsidy	Eligibility criteria for grant subsidy	Designation of officer for grant of subsidy
<b>Not applicable</b>				

**b) Describe the manner of execution of subsidy programme**

Sl No	Name of the programme/activity	Application procedure	Sanction procedure	Disbursement Procedure
<b>Not applicable</b>				

**Section 4 (1) (b) (xiii)-- Particulars of recipients of concessions, permits or authorisations granted by the public**

Sl No	Name and the adress of receipt institutions	Nature/quantum of benefit granted	Date of grant	Name and designation of granting authority
<b>Not applicable</b>				

**Section 4 (1) (b) (xiv)-- Information available in electronic form**

Sl No	Electronic data	Description (site address/location where)	Contents of title	Designation and adress of the custodian of information (held)
1	Web Based Project Management system	<a href="http://www.bbmp.gov.in/index.php?option=com_content&amp;view=article&amp;id=143&amp;Itemid=186">www.bbmp.gov.in/index.php?option=com_content&amp;view=article&amp;id=143&amp;Itemid=186</a>	Web-Based Project Management System (WPMS) is a professional tool to manage projects on line from conception to completion.	Concerned Officers handling the works

**Section 4 (1) (b) (xv)- Particulars of facilities available to citizen for obtaining information**

SI No	Facility	Description (location of facility/ name,etc)	Details of information available
1	RTI Cell	RTI Cell, BBMP head office, N.R.Square, Bangalore 560002	Application received in the RTI cell are answered based on informations gathered from respective Division

**Section 4 (1) (b) (xvi)- Names, Designation and other particulars of public information officers****a) Public Information officer (PIO)**

SI No	Name of the office/ administrative unit	Name and Designation of PIO	Office tel.No Residence tel.No	E-mail
1	Executive Engineer, Major roads, R.R.Nagar,B.B.M.P	Lokesh.M, Executive Engineer	9480683176	-

**b) Asst. Public Information officer**

SI No	Name of the office/ administrative unit	Name and Designation of APIO	Office tel.No Residence tel.No	E-mail
1	Assistant Executive Engineer, Major roads - 2, R.R.Nagar,B.B.M.P	Shivakumar.M.Patil	9480684322	-
2	Assistant Executive Engineer - 1, Major roads, R.R.Nagar,B.B.M.P	Shivashankar.A.M	9480683100	-
3	Assistant Executive Engineer - 3, Major roads, R.R.Nagar,B.B.M.P	K.N.Ramesh	9480685281	-
4	Assistant Executive Engineer - 4, Major roads, R.R.Nagar,B.B.M.P	H.K.Krishnamurthy	9480684411	-
5	Assistant Executive Engineer - 5, Major roads, R.R.Nagar,B.B.M.P	S.Nagraj	9448482710	-

**c) Appellate authority**

SI No	Name of the office/ administrative unit	Name and Designation PIO	Office tel.No Residence tel.No	E-mail
1	Chief Engineer, Superintending Engineer, Major roads, B.B.M.P, N.R.Square, Bangalore -02	K.T.Nagraj I/C Chief Engineer	Chief Engineer:-9480683145, Superintending Engineer:-9845222224	-

**Section 4 (1) (b) (xvii)- Any other useful information frequently asked by the public**

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**Executive Engineer  
Major Roads - R.R.Nagar**