

Section 4 (1) (b) (i)- Organisational Structure, aims and functions

Sl. No.	Name of the Organisation	Address	Aims	Functions
1	Office of the Executive Engineer, Road Infrastructure	III Floor New Annexe Building Bruhat Bangalore Mahanagara Palike Offices, N.R.Square, Bangalore - 560002	Execution of works pertaining to Road Infrastructure division	Execution of works pertaining to Road Infrastructure division

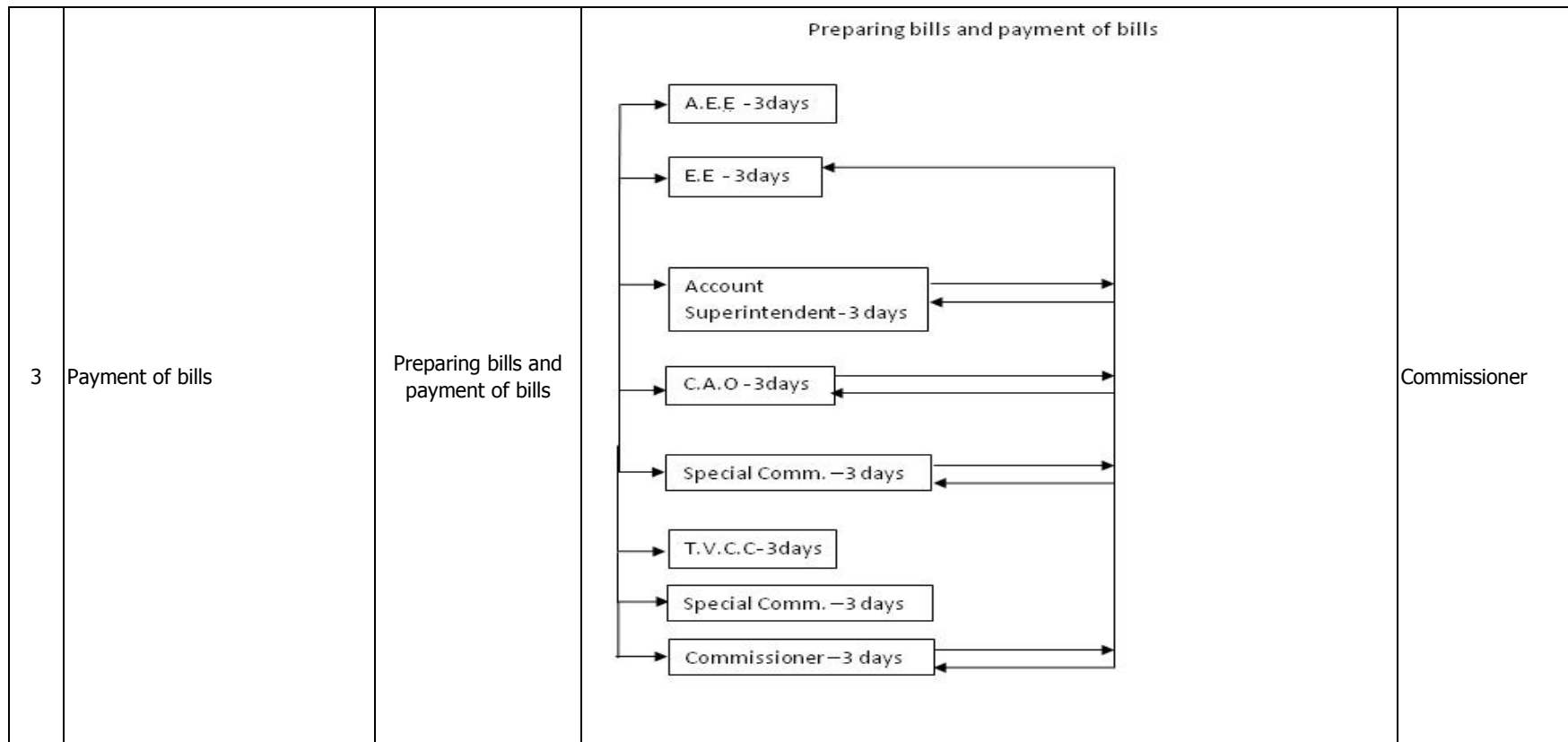
Section 4 (1) (b) (ii)- Powers and duties of Officers and employees

Sl. No.	Designation of the Official/employee	Duties allotted	Powers
1	Sri Vijaykumar Haridas Executive Engineer Road Infrastructure	Works pertaining to the Road Infrastructure	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 31 to 41
2	Sri. N Shivanna Asstt. Executive Engineer Road Infrastructure	Works pertaining to the Road Infrastructure	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
3	Sri. K Jagannath Asstt. Executive Engineer Road Infrastructure	Works pertaining to the Road Infrastructure	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
4	Sri. Chetan N S Naik Assistant Engineer Road Infrastructure	Works pertaining to the Road Infrastructure	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
5	Sri. K L Rangaswamy Assistant Engineer Road Infrastructure	Works pertaining to the Road Infrastructure	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
4	Sri. B Ramaiah Assistant Engineer Road Infrastructure	Works pertaining to the Road Infrastructure	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47

Section 4 (1) (b) (iii) -Procedure followed in decision -making process

Sl. No.	Activity	Description	Decision- making process/time limit for taking decision/Channels of Supervision and accountability	Designation of final decision authority
1	Preparation of Estimates, and Sanctioning of Estimates	Preparing estimates for improvement, strengthening and asphaltting of roads	<p>Preparation of estimates for new roads or rehabilitation and widening of roads</p> <pre> graph TD AE15[A.E-15 days] --> AEE3[A.E.E-3 days] AEE3 --> EE3[E.E-3 days] EE3 --> AE3_1[A.E-3 days] EE3 --> ASuper[Account superintendent-3 days] SE3[S.E-3 days] --> AE3_2[A.E-3 days] CE3[C.E-3 days] --> DCE3[D.C.E-3 days] CE3 --> TA3[TA-3 days] CE3 --> AE3_3[A.E-3 days] SC3[Special Comm.-3 days] --> PPE3[P.P.E.D-3 days] SC3 --> TVCC3[T.V.C.C-3 days] AE3_1 --> Comm3[Commissioner-3 days] AE3_2 --> Comm3 AE3_3 --> Comm3 DCE3 --> Comm3 TA3 --> Comm3 PPE3 --> Comm3 TVCC3 --> Comm3 Comm3 --> MWCom[Major works committee-10 days] MWCom --> Council30[Council-30 days] Council30 --> Comm3 </pre>	<ol style="list-style-type: none"> 1. Commissioner upto Rs. 50.00 Lakhs 2. Works council =50.0 to 200.00 Lakhs 3. BBMP council = 200.00 to 500.00 lakhs 4. Government = above 500 Lakhs

2	Appointment of Agency to Execute the work / Consultancy services	Preparing tender document, Agreement, work order	<p>Preparing tender document, Agreement, work order</p> <pre> graph TD Root[Preparing tender document, Agreement, work order] --> EE[E.E - 3 days] Root --> SE[S.E - 3 days] Root --> CE[C.E - 3 days] Root --> SC[Special Comm. - 3 days] Root --> COM[Commissioner - 3 days] Root --> MW[Major works committee - 10 days] Root --> COUN[Council - 30 days] Root --> GOK[Government of Karnataka - 60 days] EE <--> SE SE <--> CE CE <--> SC SC <--> COM COM <--> MW MW <--> COUN COUN <--> GOK </pre>	Government of karnataka
---	--	--	---	-------------------------



Section 4 (1) (b) (iv)- Norms set for the discharge of functions

Sl. No.	Function/ Service	Norms/ standards of performance set	Time frame	Reference document prescribing the norms (Citizen's Charter, Service Charter, etc.)
Not applicable - (This format may be treated as Citizen's Charter)				

Section 4 (1) (b) (v) - Rules, regulations, instruction, manuals and records held/used

Sl. No.	List of Acts, rules, regulations, instructions,	List of Act, rules, etc.
1	PWD code 1 and PWD code 2	All applicable rules and acts
2	PWD Accounts code 1 and PWD Accounts code 2	All applicable rules and acts
3	Land Acquisition act	All applicable rules and acts
4	Karnataka civil service rules	All applicable rules and acts

5	Karnataka financial code	All applicable rules and acts
6	Karnataka treasury code	All applicable rules and acts
7	KTPP act	All applicable rules and acts

Section 4 (1) (b) (vi)-Categories of documents held

Sl. No.	Category of the document	Title of the document	Custodian of the documents
1	E-Preserved for one year	Progress report	Executive Engineer/ A.E.E
2	E-Preserved for one year	PWD Scheduled rates 10-11	Executive Engineer/A.E.E
3	A-Preserved indefinitely	Agreement register	Assistant Engineer
4	A-Preserved indefinitely	Workorder register	Assistant Engineer
5	A-Preserved indefinitely	B.R.Register	A.O/A.S
6	E-Preserved for one year	Attendance register	
7	D- Preserved for five years	Inward register	
8	D- Preserved for five years	Outward register	

Section 4 (1) (b) (vii)-Arrangement for consultation with, or representation by the members of the public in relation to the formulation of policy or

Sl. No	Function/Service	representation of public in relation with policy formulation	Arrangments for consultation with or representation of public in relation with policy implementation
Not Applicable			

Section 4 (1) (b) (viii)-Boards, councils, commities and other bodies constituted as part of the public authority

Name of board, council,	Composition	Powers and functions	Whether its meeting are open to the
Not Applicable			

Section 4 (1) (b) (ix)-& Section 4 (b)(x)- Directory of officers/employees and their monthly remuneration

Sl. No	Name of the officers/employees	Designation	Office address/ Contact number/e-mail ID		Monthly remuneration etc.
1	Sri. Vijaykumar Haridas	Executive Engineer	III Floor New Annexe Building Bruhat Bangalore Mahanagara Palike Offices, N.R.Square, Bangalore - 560002	9480683059	Pay scale Rs. 18150-26295 Basic Pay - Rs. 18150/- Gross Salary - Rs. 35602/-
2	Sri. N. Shivanna	Assistant Executive Engineer	III Floor New Annexe Building Bruhat Bangalore Mahanagara Palike Offices, N.R.Square, Bangalore - 560002	9480683180	Pay scale Rs. 14050 - 25050 Basic Pay - Rs. 25050/- Gross Salary - Rs. 49463/-
3	Sri. K. Jagannath	Assistant Executive Engineer	III Floor New Annexe Building Bruhat Bangalore Mahanagara Palike Offices, N.R.Square, Bangalore - 560002	9480684333	Pay scale Rs. 14050 - 25050 Basic Pay - Rs. 25650/- Gross Salary - Rs. 50390/-
4	Sri. Chetan N.S. Naik	Assistant Engineer	III Floor New Annexe Building Bruhat Bangalore Mahanagara Palike Offices, N.R.Square, Bangalore - 560002	9964843326	Pay scale Rs. 11400 - 21600 Basic Pay - Rs. 11700/- Gross Salary - Rs. 23057/-
4	Sri. K.L. Rangaswamy	Assistant Engineer	III Floor New Annexe Building Bruhat Bangalore Mahanagara Palike Offices, N.R.Square, Bangalore - 560002	9902064578	Pay scale Rs. 11400 - 21600 Basic Pay - Rs. 11700/- Gross Salary - Rs. 23057/-

Section 4 (1) (b) (xi)-- Budget allocated to each agency including plans, etc

Sl No	Agency/ Budget head	Plan/Programme/scheme/project/activity/purpose for which budget is allotted	Proposed expenditure as on last year	Expected outcomes	Report of disbursements made or where such details are available (website, report, notice board)
1	Construction of Underpass at Tagore Circle Basavanagudi	Rs.1235.00 Lakhs	Rs.1235.00 Lakhs	-	-
2	Construction of Underpass at Prof. C.N.R. Rao Circle	Rs. 2546.00 Lakhs	Rs. 2546.00 Lakhs	-	-

3	Construction of Underpass at Kadirenahalli	Rs. 1235.00 Lakhs	Rs. 1235.00 Lakhs	-		
4	Construction of Pedestrian subway at K.R. Market	Rs.100.00 Lakhs	Rs.100.00 Lakhs	-		

Section 4 (1) (b) (xii)-- Manner of execution of subsidy programmes

a) information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer component to grant subsidy under various

SI No	Name of the programme/activity	Nature/scale of subsidy	Eligibility criteria for grant subsidy	Designation of officer for grant of subsidy
Not applicable				

b) Describe the manner of execution of subsidy programme

SI No	Name of the programme/activity	Application procedure	Sanction procedure	Disbursement Procedure
Not applicable				

Section 4 (1) (b) (xiii)-- Particulars of recipients of concessions, permits or authorisations granted by the public authority

SI No	Name and the adress of recipient institutions	Nature/quantum of benefit granted	Date of grant	Name and designation of granting authority
Not applicable				

Section 4 (1) (b) (xiv)-- Information available in electronic form

SI No	Electronic data	Description (site address/location where available,etc.)	Contents of title	Designation and adress of the custodian of information (held by)
1	Web Based Project Management system	www.bbmp.gov.in/index.php?option=com_content&view=article&id=143&Itemid=186	Web-Based Project Management System (WBPMS) is a professional tool to manage projects on line from conception to completion.	Concerned Officers handling the works

Section 4 (1) (b) (xv)- Particulars of facilities available to citizen for obtaining information

SI No	Facility	Description (location of facility/name,etc)	Details of information available
1	RTI Cell	RTI Cell, BBMP head office, N.R.Square, Bangalore 560002	Application received in the RTI cell are answered based on informations gathered from respective Division

Section 4 (1) (b) (xvi)- Names, Designation and other particulars of public information officers

a) Public Information officer (PIO)

SI No	Name of the office/ administrative unit	Name and Designation of PIO	Office tel.No Residence tel.No	E-mail
1	Executive Engineer Road infrastructure division	Sri. Vijaykumar Haridas	9480683059	vijaykumarharidas@gmail.com

b) Asst. Public Information officer

SI No	Name of the office/ administrative unit	Name and Designation of APIO	Office tel.No Residence tel.No	E-mail
1	Asstt. Executive Engineer Road infrastructure division	Sri. N Shivanna	9480683180	-
2	Asstt. Executive Engineer Road infrastructure division	Sri. K Jagannath	9480684333	-

c) Appellate authority

SI No	Name of the office/ administrative unit	Name and Designation PIO	Office tel.No Residence tel.No	E-mail
	Chief Engineer, Road Infrastructure, B.B.M.P, N.R.Square, Bangalore -02	S.Somashekar	9480683173	
1	Superintending Engineer, Road Infrastructure, B.B.M.P, N.R.Square, Bangalore -02	S.Prabhakar	9480685379	-

Section 4 (1) (b) (xvii)- Any other useful information frequently asked by the public

1	-
---	---

**Executive Engineer
Road Infrastructure**