

**Bruhat Bangalore Mahanagara Palike**  
**Office of the Executive Engineer**  
**Roads-Infrastructure - Bommanahalli**

**Section 4 (1) (b) (i)- Organisational Structure, aims and functions**

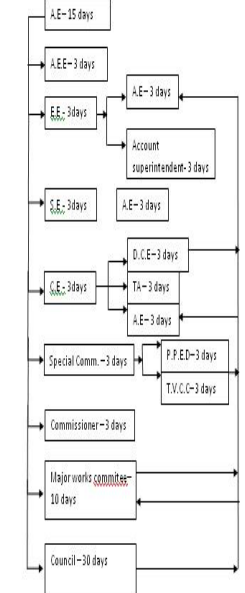
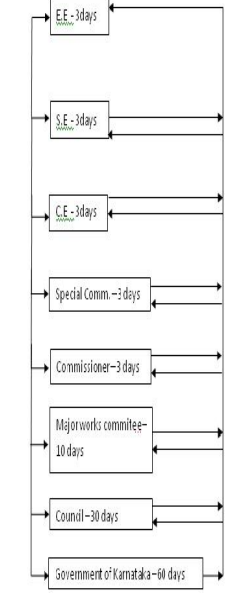
Sl. No.	Name of the Organisation	Address	Aims	Functions
1	Office of the Executive Engineer, Bommanahalli, division, Roads-Infrastructure.	Bruhat Bangalore Mahanagara Palike Offices, N.R.Square, Bangalore - 560002	To build quality roads	Widening and Rehabilitation of Roads

**Section 4 (1) (b) (ii)- Powers and duties of Officers and employees**

Sl. No.	Designation of the Official/employee	Duties allotted	Powers
1	Lakshmeesha M.C Executive Engineer	Roads-Infrastructure, Bommanahalli, Division	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 31 to 41
2	S.G Hanumanth Reddy Assistant Executive Engineer	Strengthening, Widening and Asphaltting to ten selected Arterial/Sub arterial roads in Bommanahalli Zone and Rajarajeswari Zone under package 1	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
3	J.Sridhar, Assistant Executive Engineer	Widening and Strengthening and Asphaltting to Amruth Nagar Main Road from Konanakutte cross to Koday glass Factory, 3rd Main J.P nagar, Dollars Colony from 9th cross to Daya Apartment via Kalayani Magnum and 24th Main J.P Nagar from Ring Road to Puttenahalli. Construction of Bridge Near Gubbalalu Comprehensive development to Hulimavu-Begur road from DLF Southern Homes Township towards Tayappa Garaden.	Duties and financial responsibilities as per PWD Departmental Code, VOL -1 Rule 42 to 47
5	M.H Putthonnegowda, Assistant Engineer	Handling works under Shri.S.G Hanumanth Reddy, A.E.E and Divisional office work	
6	G.Harish, Assistant Engineer	Handling works under Shri.J.Sridhar. A.E.E and Divisional office work	
7	Praveen Lingaiah, Assistant Engineer	Handling works under J.Sridhar A.E.E and Divisional office work	
8	M.D Balakrishna, Assistant Engineer	Handling works under Shri.S.A Sudhir Kumar, A.E.E and Divisional office work	

**Section 4 (1) (b) (iii) -Procedure followed in decision -making process**

Sl. No.	Activity	Description	Decision- making process/time limit for taking decision/Channels of Supervision and accountability	Designation of final decision authority
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1	Preparation of Estimates , DPR and Sanctioning of Estimates	Preparing estimates for new roads or rehabilitation and widening of roads	<p>Preparation of estimates for new roads or rehabilitation and widening of roads</p>  <pre> graph TD     AE15[A.E-15 days] --&gt; AEE3[A.E.E-3 days]     AEE3 --&gt; EE3[E.E.-3 days]     EE3 --&gt; SE3[S.E.-3 days]     SE3 --&gt; CE3[C.E.-3 days]     CE3 --&gt; SpecialComm3[Special Comm.-3 days]     SpecialComm3 --&gt; Commissioner3[Commissioner-3 days]     Commissioner3 --&gt; MajorWorks10[Major works committee-10 days]     MajorWorks10 --&gt; Council30[Council-30 days]          AEE3 --&gt; AEE3_2[A.E-3 days]     EE3 --&gt; AccountSup[Account superintendent-3 days]     AccountSup --&gt; AEE3_2     SE3 --&gt; AEE3_2          CE3 --&gt; DCE3[D.C.E-3 days]     DCE3 --&gt; TA3[TA-3 days]     TA3 --&gt; AEE3_2          SpecialComm3 --&gt; PPE3[P.P.E.D-3 days]     PPE3 --&gt; TVCC3[T.V.C.C-3 days]     TVCC3 --&gt; AEE3_2          AEE3_2 --&gt; Council30   </pre>	<ol style="list-style-type: none"> <li>1. Commissioner upto Rs. 50.00 Lakhs</li> <li>2. Works council = upto 200.00 Lakhs</li> <li>3. BBMP council = upto 500.00 Lakhs</li> <li>4. Government = above 500.00 Lakhs</li> </ol>
2	Appointment of Agency to Execute the work / Consultancy services	Preparing tender document, Agreement, work order	<p>Preparing tender document, Agreement, work order</p>  <pre> graph TD     EE3[E.E.-3 days] --&gt; SE3[S.E.-3 days]     SE3 --&gt; CE3[C.E.-3 days]     CE3 --&gt; SpecialComm3[Special Comm.-3 days]     SpecialComm3 --&gt; Commissioner3[Commissioner-3 days]     Commissioner3 --&gt; MajorWorks10[Major works committee-10 days]     MajorWorks10 --&gt; Council30[Council-30 days]     Council30 --&gt; Govt60[Government of Karnataka-60 days]          SE3 --&gt; CE3     CE3 --&gt; SpecialComm3     SpecialComm3 --&gt; Commissioner3     Commissioner3 --&gt; MajorWorks10     MajorWorks10 --&gt; Council30     Council30 --&gt; Govt60   </pre>	Government of karnataka

3	Payment of bills	Preparing bills and payment of bills	<p style="text-align: center;">Preparing bills and payment of bills</p>	Commissioner
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**Section 4 (1) (b) (iv)- Norms set for the discharge of functions**

Sl. No.	Function/ Service	Norms/ standards of performance set	Time frame	Reference document prescribing the norms ( Citizen's Charter, Service Charter, etc.)
Not applicable - (This format may be treated as Citizen's Charter)				

**Section 4 (1) (b) (v) - Rules, regulations, instruction, manuals and records held/used**

Sl. No.	List of Acts, rules, regulations, instructions,	List of Act, rules, etc.
1	PWD code 1 and PWD code 2	All applicable rules and acts
2	PWD Accounts code 1 and PWD Accounts code 2	All applicable rules and acts
3	Land Acquisition act	All applicable rules and acts
4	Karnataka civil service rules	All applicable rules and acts
5	Karnataka financial code	All applicable rules and acts
6	Karnataka treasury code	All applicable rules and acts
7	KTPP act	All applicable rules and acts

**Section 4 (1) (b) (vi)-Categories of documents held**

Sl. No.	Category of the document	Title of the document	Custodian of the documents
1	E-Preserved for one year	Progress report	Executive Engineer/ A.E.E
2	E-Preserved for one year	PWD Scheduled rates 10-11	Executive Engineer/A.E.E
3	A-Preserved indefinitely	Agreement register	Assistant Engineer
4	A-Preserved indefinitely	Workorder register	Assistant Engineer
5	A-Preserved indefinitely	B.R.Register	A.O/A.S
6	E-Preserved for one year	Attendance register	
7	D- Preserved for five years	Inward register	
8	D- Preserved for five years	Outward register	

**Section 4 (1) (b) (vii)-Arrangement for consultation with, or representation by the members of the public in**

Sl. No	Function/Service	Arrangments for consultation with or representation of	Arrangments for consultation with or representation of public in relation with policy implementation
Not Applicable			

**Section 4 (1) (b) (viii)-Boards, councils, commities and other bodies constituted as part of the public authority**

Name of board, council,	Composition	Powers and functions	Whether its meeting are open
Not Applicable			

**Section 4 (1) (b) (ix)-& Section 4 (b)(x)- Directory of officers/employees and their monthly remuneration**

Sl. No	Name of the officers/employees	Designation	Office address/ Contact number/e-mail ID		Monthly remuneration etc.
1	Lakshmeesha M.C	Executive Engineer	N.R.Square, BBMP, Bangalore 02	9480685814	Rs42,912.00
2	Hanmanth Reddy S.G	Assistant Executive Engineer	N.R.Square, BBMP, Bangalore 02	9480684925	Rs47,856.00
3	J.Sridhar	Assistant Executive Engineer	N.R.Square, BBMP, Bangalore 02	9480684918	Rs49,373.00
4	M.H Putthonne Gowda	Assistant Engineer	N.R.Square, BBMP, Bangalore 02	9448432423	Rs28,508.00
5	G.Harish	Assistant Engineer	N.R.Square, BBMP, Bangalore 02	9741125365	Rs27,147.00
6	Praveen Lingaiah	Assistant Engineer	N.R.Square, BBMP, Bangalore 02	9480684454	Rs24,905.00
7	Balkrishna M.D	Assistant Engineer	N.R.Square, BBMP, Bangalore 02	9986384738	Rs23,057.00

**Section 4 (1) (b) (xi)-- Budget allocated to each agency including plans, etc**

Sl No	Agency/ Budget head	Plan/Program me/ scheme/ project/activity/purpose for which budget is allotted	Proposed expenditure as on last year	Expected outcomes	Report of disbursements made or where such details are available (website, report, notice board)
1	Road related works 10-11	No specific budget allocation for the division.	-	-	-

**Section 4 (1) (b) (xii)-- Manner of execution of subsidy programmes**

**a) information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer**

Sl No	Name of the programme/activity	Nature/scale of subsidy	Eligibility criteria for grant subsidy	Designation of officer for grant of subsidy
Not applicable				

**b) Describe the manner of execution of subsidy programme**

Sl No	Name of the programme/activity	Application procedure	Sanction procedure	Disbursement Procedure
Not applicable				

**Section 4 (1) (b) (xiii)-- Particulars of recipients of concessions, permits or authorisations granted by the public**

Sl No	Name and the adress of recipient institutions	Nature/quantum of benefit granted	Date of grant	Name and designation of granting authority
Not applicable				

**Section 4 (1) (b) (xiv)-- Information available in electronic form**

Sl No	Electronic data	Description (site address/location where	Contents of title	Designation and adress of the custodian of information
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1	Web Based Project Management system	<a href="http://www.bbmp.gov.in/index.php?option=com_content&amp;view=article&amp;id=143&amp;Itemid=186">www.bbmp.gov.in/index.php?option=com_content&amp;view=article&amp;id=143&amp;Itemid=186</a>	Web-Based Project Management System (WPMS) is a professional tool to manage projects on line from conception to completion.	Concerned Officers handling the works
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**Section 4 (1) (b) (xv)- Particulars of facilities available to citizen for obtaining information**

Sl No	Facility	Description (location of facility/name,etc)	Details of information available
1	RTI Cell	RTI Cell, BBMP head office, N.R.Square, Bangalore 560002	Application received in the RTI cell are answered based on informations gathered from respective Division

**Section 4 (1) (b) (xvi)- Names, Designation and other particulars of public information officers**

**a) Public Information officer (PIO)**

Sl No	Name of the office/ administrative unit	Name and Designation of PIO	Office tel.No Residence tel.No	E-mail
1	Executive Engineer, Roads-Infrastructure, Bommanahalli ,B.B.M.P	Lakshmeesha M.C, Executive Engineer	9480684925	-

**b) Asst. Public Information officer**

Sl No	Name of the office/ administrative unit	Name and Designation of APIO		Office tel.No Residence tel.No	E-mail
1	Assistant Executive Engineer - 1, Roads-Infrastructure, Bommanahalli, B.B.M.P	Hanmanth Reddy S.G	Assistant Executive Engineer - 1,	9480684925	-
2	Assistant Executive Engineer - 2, Roads-Infrastructure, Bommanahalli, B.B.M.P	J.Sridhar	Assistant Executive Engineer - 2,	9480684918	-

**c) Appellate authority**

Sl No	Name of the office/ administrative unit	Name and Designation PIO	Office tel.No Residence tel.No	E-mail
1	Superintending Engineer, Roads-Infrastructure, B.B.M.P, N.R.Square, Bangalore -02	S. Prabhakar	Superintending Engineer:-9480685379	-
2	Chief Engineer, Roads-Infrastructure, B.B.M.P, N.R.Square, Bangalore -02	S. Somashekar	Chief Engineer:-9480683173,	-

**Section 4 (1) (b) (xvii)- Any other useful information frequently asked by the public**

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**Executive Engineer  
Roads-Infrastructure - Bommanahalli**