

BRUHATH BENGALURU MAHANAGARA PALIKE

ASSISTANT EXECUTIVE ENGINEER PULIKESHINAGAR RANGE RTI 2005 SECTION
4(1) (A)

4(1) (A) Maintenance of Records of this AEE/PN/ office Indexed in a
manner and form as per RTI Act Ref:- JC (East) PR/61/11-12

Dated:-20-05-2011

INDEXING AND CATALOGING [4(1)A]

Category-“A”

Sl No	Date on which opened (files to listed chronologically)		Category A,B,C,D,E,etc (files to listed alphabetically according to category)	File no PAGE Nos	Subject of file	Location of File Room/ cupboard shelf number	Date on which file can be destroyed
	NAME	DATE					
1	01-04-2001 TO TILL DATE		A	20	Govt. Orders	Shelf No.2 Beauro No.1	
2	01-04-2005 TO TILL DATE		A	1	Stock Register	Shelf No.2 Beauro No.1	
3	01-04-2007 TO TILL DATE		A	2	Road Cutting Register	Shelf No.2 Beauro No.1	
4	01-04-2005 TO TILL DATE		A	15	Transfers Files	Shelf No.2 Beauro No.1	
5	01-04-2005 TO TILL DATE		A	1	Probationary Period Declaration File	Shelf No.2 Beauro No.1	

6	01-04-2005 TO TILL DATE		A	1	C.G. Ground Appointment Register	Shelf No.2 Beauro No.2	
7	Ravi Waddar	02-06-2010	A	Vol-2	S.R Book	Shelf No.1 Beauro No.1	
8	Kiran.B	27-07-2010	A	Vol-2	S.R Book	-----"-----	
9	Muninanjappa	24-10-1979	A	Vol-2	S.R Book	-----"-----	
10	Gunashekar	31-12-1974	A	Vol-2	S.R Book	-----"-----	
11	Seenappa.M.	28-12-1979	A	Vol-2	S.R Book	-----"-----	
12	Amaresh	01-10-2004	A	Vol-2	S.R Book	-----"-----	
13	Raghavappa	02-12-2004	A	Vol-2	S.R Book	-----"-----	
14	Mukta bai	04-01-2010	A	Vol-2	S.R Book	-----"-----	
15	N.Narasimha	25-09-1975	A	Vol-2	S.R Book	-----"-----	
16	Kondaiah	02-01-1980	A	Vol-2	S.R Book	-----"-----	
17	Dhanapal	07-10-1976	A	Vol-2	S.R Book	-----"-----	
20	Bellaiah	11-05-1981	A	Vol-2	S.R Book	-----"-----	
21	Marchala	08-12-1981	A	Vol-2	S.R Book	-----"-----	
22	K.Venkatesh	06-07-1987	A	Vol-2	S.R Book	-----"-----	
23	Nasrulla Khan	03-03-1975	A	Vol-2	S.R Book	-----"-----	
24	G.V.Jayaram	05-03-2001	A	Vol-2	S.R Book	-----"-----	
25	Venkatesh	31-12-2002	A	Vol-2	S.R Book	-----"-----	
26	Syed Abbas	04-12-1979	A	Vol-2	S.R Book	-----"-----	
27	R. Thyagaraj	27-09-1996	A	Vol-2	S.R Book	-----"-----	
28	D.Ramaiah	28-09-1996	A	Vol-2	S.R Book	-----"-----	
29	K.R.Girishkumar	18-06-2009	A	Vol-2	S.R Book	-----"-----	
30	Raghavelu.P.	05-04-2011		Vol-2	S.R Book	-----"-----	

31	Sathayanarayana	04-06-1977	A	Vol-2	S.R Book	-----"-----	
32	Anand selvakumar	17-07-1999	A	Vol-2	S.R Book	-----"-----	
33	M.venugopal	26-09-1996	A	Vol-2	S.R Book	-----"-----	
34	C. NarayanaSwamy	26-06-1996	A	Vol-2	S.R Book	-----"-----	
35	V.Nayaranaswamy	27-03-2003	A	Vol-2	S.R Book	-----"-----	
36	N.Narasimhaiah	31-08-2006	A	Vol-2	S.R Book	-----"-----	
37	R.Gopinath	15-03-2000	A	Vol-2	S.R Book	-----"-----	
38	Ramdass	28-09-1996	A	Vol-2	S.R Book	-----"-----	
39	Kanna	28-01-2008	A	Vol-2	S.R Book	-----"-----	
40	A.Raja	14-11-1997	A	Vol-2	S.R Book	-----"-----	
41	Marappa	24-06-2009	A	Vol-2	S.R Book	-----"-----	
42	Narasimha	03-02-2011	A	Vol-2	S.R Book	-----"-----	
43	Anand	06-04-2011	A	Vol-2	S.R Book	-----"-----	
44	Sham	08-02-2011	A	Vol-2	S.R Book	-----"-----	
45	Dhanalakshmi	16-04-1991	A	Vol-2	S.R Book	-----"-----	
46	Saroja	10-01-2005	A	Vol-2	S.R Book	-----"-----	
47	Nagaraj	01-10-2009	A	Vol-2	S.R Book	-----"-----	
48	Pullamma	21-03-1998	A	Vol-2	S.R Book	-----"-----	
49	M. Muniraj	09-01-2002	A	Vol-2	S.R Book	-----"-----	
50	Umadevi	01-01-1990	A	Vol-2	S.R Book	-----"-----	
51	Dhanalakshmi	01-01-1990	A	Vol-2	S.R Book	-----"-----	
52	Vasaiah	23-02-1995	A	Vol-2	S.R Book	-----"-----	
53	Vijayakumar	11-04-2011	A	Vol-2	S.R Book	-----"-----	
54	R. Venkatesh	19-05-1991	A	Vol-2	S.R Book	-----"-----	
55	Padmavathi	03-12-1961	A	Vol-2	S.R Book	-----"-----	

56	Chandra	14-05-1981	A	Vol-2	S.R Book	-----"-----	
57	Susheela	16-08-1980	A	Vol-2	S.R Book	-----"-----	
58	Kumarbabu	26-11-1997	A	Vol-2	S.R Book	-----"-----	
59	Samson	24-01-2007	A	Vol-2	S.R Book	-----"-----	
60	V. Kumar	23-07-1983	A	Vol-2	S.R Book	-----"-----	
61	Adoni	25-09-1973	A	Vol-2	S.R Book	-----"-----	
62	Penchamma	08-08-1975	A	Vol-2	S.R Book	-----"-----	
63	Lakshmi	14-05-1998	A	Vol-2	S.R Book	-----"-----	
64	Prakash	11-09-1991	A	Vol-2	S.R Book	-----"-----	
65	Katamma	12-05-1981	A	Vol-2	S.R Book	-----"-----	
66	Gowramma	12-01-1983	A	Vol-2	S.R Book	-----"-----	
67	N.P. Penchamma	01-01-1990	A	Vol-2	S.R Book	-----"-----	
68	Pullaiah	10-06-1972	A	Vol-2	S.R Book	-----"-----	
69	Pullamma	14-05-1981	A	Vol-2	S.R Book	-----"-----	
70	Raichal	26-12-1992	A	Vol-2	S.R Book	-----"-----	
71	Sharadamma	05-01-1979	A	Vol-2	S.R Book	-----"-----	
72	Thirupamma	23-07-1983	A	Vol-2	S.R Book	-----"-----	
73	Nallanna	17-07-2003	A	Vol-2	S.R Book	-----"-----	
74	Rosilen	03-10-1981	A	Vol-2	S.R Book	-----"-----	
75	Ventakamma	14-06-1990	A	Vol-2	S.R Book	-----"-----	
76	Kuppaswamy	01-01-1990	A	Vol-2	S.R Book	-----"-----	
77	Kasthri	13-01-1979	A	Vol-2	S.R Book	-----"-----	
78	Narayanamma	08-02-1982	A	Vol-2	S.R Book	-----"-----	
79	Thanjmal	08-10-1987	A	Vol-2	S.R Book	-----"-----	
80	Ravanaiah	01-01-1990	A	Vol-2	S.R Book	-----"-----	

81	M. Narayana	01-01-1990	A	Vol-2	S.R Book	-----"	
82	Chinnanna	01-01-1990	A	Vol-2	S.R Book	-----"	
83	Lookraj	01-01-1990	A	Vol-2	S.R Book	-----"	
84	China Konadaiah	01-01-1990	A	Vol-2	S.R Book	-----"	
85	C. Dass	14-05-1981	A	Vol-2	S.R Book	-----"	
86	Muniyamma	04-02-1977	A	Vol-2	S.R Book	-----"	
87	Venkatamma	16-08-1980	A	Vol-2	S.R Book	-----"	
88	Lakshamma	03-09-1983	A	Vol-2	S.R Book	-----"	
89	Varalakshmi	27-10-1987	A	Vol-2	S.R Book	-----"	
90	Lakshmi	31-10-1992	A	Vol-2	S.R Book	-----"	
91	Rajesh	03-01-2005	A	Vol-2	S.R Book	-----"	
92	Muniraju	08-10-2007	A	Vol-2	S.R Book	-----"	
93	Achamma	01-06-1976	A	Vol-2	S.R Book	-----"	
94	V. Paramesh	11-11-1995	A	Vol-2	S.R Book	-----"	
95	Dhanamma	20-08-1984	A	Vol-2	S.R Book	-----"	
96	Chandamma	20-02-1980	A	Vol-2	S.R Book	-----"	
97	Muniyamma	24-02-1995	A	Vol-2	S.R Book	-----"	
98	Narasamma	30-09-1977	A	Vol-2	S.R Book	-----"	
99	Vijayamma	01-01-1990	A	Vol-2	S.R Book	-----"	
100	Subba Lakshmi	11-04-1979	A	Vol-2	S.R Book	-----"	
101	M. Muniyappa	17-04-1979	A	Vol-2	S.R Book	-----"	
102	Raja	01-01-1990	A	Vol-2	S.R Book	-----"	
103	Ravanaiah	09-07-1984	A	Vol-2	S.R Book	-----"	
104	Mathamma	03-02-1983	A	Vol-2	S.R Book	-----"	
105	Venkatamma	20-06-1975	A	Vol-2	S.R Book	-----"	

106	Rajappa	25-06-1979	A	Vol-2	S.R Book	----“-----	
107	Shanthakumari	01-11-1971	A	Vol-2	S.R Book	----“-----	
108	Obalamma	01-01-1990	A	Vol-2	S.R Book	----“-----	
109	Lydiyamma	01-01-1990	A	Vol-2	S.R Book	----“-----	
110	M. Muniraj	01-01-1990	A	Vol-2	S.R Book	----“-----	
111	Venkatesh	01-01-1990	A	Vol-2	S.R Book	----“-----	
112	Nagamma	07-02-2005	A	Vol-2	S.R Book	----“-----	
113	Subbalakshmi	01-01-1990	A	Vol-2	S.R Book	----“-----	
114	R. Devi	26-10-1989	A	Vol-2	S.R Book	----“-----	
115	Madappa	01-01-1999	A	Vol-2	S.R Book	----“-----	
116	Narasimhaiah	01-01-1999	A	Vol-2	S.R Book	----“-----	
117	Rajappa	01-01-1999	A	Vol-2	S.R Book	----“-----	

Category-“B”

Sl No	Date on which opened (files to listed chronologically)	Category A,B,C,D,E,etc (files to listed alphabetically according to category)	File no PAGE Nos	Subject of file	Location of File Room/ cupboard shelf number	Date on which file can be destroyed
1	01-04-2007 TO TILL DATE	B	4	Advance Register	Shelf No.2 Beauro No.2	2037
2	01-04-2000 TO TILL DATE	B	2	Audit Report Follow up Register	Shelf No.2 Beauro No.2	----“---
3	01-04-2005 TO TILL DATE	B	2	Salary Warranty Register	Shelf No.2 Beauro No.2	----“---
4	01-04-2005 to till date	B	2	Stock Register	Shelf No.2 Beauro No.2	----“---

5	01-04-2005 to till date	B	2	Indent Book	Shelf No.2 Beauro No.2	----“----
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Category-“C”

Sl No	Date on which opened (files to listed chronologically)	Category A,B,C,D,E,etc (files to listed alphabetically according to category)	File no PAGE Nos	Subject of file	Location of File Room/ cupboard shelf number	Date on which file can be destroyed
1	01-04-2007 TO TILL DATE	C	2	Road Cutting Register	Shelf No.4 Beauro No.2	2017
2	01-04-2009 TO TILL DATE	C	1	Electricity Bill Register	Shelf No.4 Beauro No.2	2019
3	01-04-2005 TO TILL DATE	C	2	CASH BOOK	Shelf No.4 Beauro No.2	2015
4	01-04-2000 TO 31-03-2004	C	1	Khiradi Book Register	Shelf No.4 Beauro No.2	2010
5	01-04-2007 TO TILL DATE	C	1	S B R Register	Shelf No.3 Beauro No.2	2017
6	01-04-2003 TO TILL DATE	C	1	Petrol Bill Register	Shelf No.3 Beauro No.2	2013
7	01-04-2003 TO TILL DATE	C	1	Telephone Bill Register	Shelf No.3 Beauro No.2	2013
8	01-04-2003 TO TILL DATE	C	2	Water Bill Register	Shelf No.3 Beauro No.2	2013

Category-“D”

Sl No	Date on which opened (files to listed chronologically)	Category A,B,C,D,E,etc (files to listed alphabetically according to category)	File no PAGE Nos	Subject of file	Location of file Room/cupboard shelf number	Date on which file can be destroyed
1	01-04-2007 TO TILL DATE	D	3	PR Registers	Shelf No.3 Beauro No.2	2012
2	01-04-2001 TO TILL DATE	D	7	Tappal Register	Shelf No.2 Beauro No.2	2012
3	01-04-2010 TO TILL DATE	D	1	Office Attendance Register	Shelf No.2 Beauro No.2	2015
4	01-04-2007to till Date	D	1	D C Bill Register	Shelf No.2 Beauro No.2	2012
5	01-04-2009 to till date	D	1	Lorry Log Book	Shelf No.2 Beauro No.2	2014
6	01-04-2003 to till date	D	3	Receipt Register	Shelf No.4 Beauro No.2	2012

Category-“E”

Sl No	Date on which opened (files to listed chronologically)	Category A,B,C,D,E,etc (files to listed alphabetically according to category)	File no PAGE Nos	Subject of file	Location of file Room/cupboard shelf number	Date on which file can be destroyed
1	01-04-2010 TO TILL DATE	E	8	Public Complaint Files	Shelf No.3 Beauro No.2	2012
2	01-04-2010 TO TILL DATE	E	1	Public Grivence Register	Shelf No.3 Beauro No.2	---“---
3	01-05-2010 TO TILL DATE	E	1	RTI Register	Shelf No.3 Beauro No.2	---“---
4	01-04-2010 TO 31-03-2011	E	1	CL Register	Shelf No.3 Beauro No.2	---“---
5	01-04-2011 TO TILL DATE	E	1	Movement Register	Shelf No.3 Beauro No.2	---“---
6	01-04-2010 TO 31-03-2011	E	48	Leave Letters , Leave Sanction Files, Complaints Letters	Shelf No.3 Beauro No.2	---“---